

ANNUAL REPORT

2012-13



Extension Training Centre
SIRD Campus, Nongsder
Meghalaya

ANNUAL REPORT
OF
EXTENSION TRAINING CENTRE
NONGSDER, MEGHALAYA
FOR THE YEAR
2012-13

Foreword

The magnitude of people who require training and capacity building being so large, systematic training process is paramount to foster sustainable human development in an intensive manner particularly, in the context of the importance being given to grassroot development and local governance. The initiative taken by the ETC to involve local institutions, civil society members and concerned citizens as partners in peripatetic trainings has shown a great deal of change in the way people viewed themselves not anymore as mere spectators of development but as actual operators of the process of development.

The ETC progressively conducted demand driven programmes in tune with the requirements of the Government departments and the changing environment triggered by reforms and new policy-paradigms. The strong points of ETC are in the form of dedicated faculty, quality of training and capacity building modules, adequate infrastructure, funding support from Government both Central and State, increased demand for training programmes from the people, increase in the number of clientele groups and commitment of support staff.

All Faculty members have PG Degrees in relevant subjects with field experiences even as there is need to build their capacities for conducting research and case studies. The NIRD may perhaps involve the faculty as research team members for this purpose. Indeed, the faculty and support staff of ETC also required professionalism which may be recompensed suitably by incentives and career avenues. The ETC is poised for turning itself into a major training centre in the next five-year plan period which is a gigantic task, hence, Government support is of utmost importance.

In its first year as an autonomous organization duly registered as a Society, the ETC is presenting the Annual Report 2012-13. The Report intends to introduce the ETC to all stakeholders and well-wishers who are also invited to give comments and suggestions for our future improvement.

Smt. G.S. Lyndem
Principal, ETC
Nongsder, Meghalaya

Shri. Akash Deep, I.A.S.,
Deputy Commissioner
Ri Bhoi District, Nongpoh



I am happy to learn that the ETC is bringing out its Annual Report, 2012-13 in just one year after it became a registered society under the Department of Community and Rural Development, Government of Meghalaya. The Report would provide vital information on ETC such as, its objectives, mandate and particularly its activities and performance.

I congratulate each member of the ETC for taking up this daunting task and I wish the ETC great success in every venture in the days to come.

Shri. Akash Deep

Annual Report of ETC Nongsder, Meghalaya 2012-13

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CHAPTER 1

Introduction

The institutionalization of training and capacity building programmes for rural development in the country through the NIRD, SIRDs and ETCs showed that the position of ETC is very important in the hierarchy. Due to the increasing number of flagship programmes of MoRD in combination with other rural development programmes, the ETC has to take a more proactive role in imparting trainings and transfer of skills to a huge backlog of untrained people particularly those at the grassroot level.

By an order of the Government of Meghalaya, the ETC has been declared as an autonomous organization duly registered as a Society on 16th January, 2012 as per provisions of the Meghalaya Societies Registration Act, XII of 1983 and under the administrative control of the Department of Community and Rural Development, Government of Meghalaya.

The ETC is governed by the Governing Body and the Managing Committee notified by the Government of Meghalaya. The Members of the Governing Body, the Managing Committee and the Government authorities provide the leadership to the overall affairs of ETC. The principal is the overall in charge of the day to day affairs in the ETC with full administrative and financial powers within the approved budget.

Objectives of the ETC :

Drawn from the MOA, the basic objectives of the ETC are the following :

- a) To provide a forum for training and other training related activities in the field of rural development and for exchange of views on training as a profession
- b) To provide and exchange information on training techniques, methodology and materials, to establish and maintain libraries and disseminate information and to actively promote inter-institutional cooperation and collaboration in training between its members and other training institutions
- c) To assist, promote and collaborate with individuals and organizations regarding development of training programmes as an integral part of continuing education for stakeholders in development process in various public systems

- d) To promote greater integration and cooperation among individuals and organizations realizing the inter-disciplinary nature for rural development and the imperative need of such cooperation in the wider public interest
- e) To do either alone or in conjunction with other organizations such other acts and undertake such other activities and to create such other structures, institutions and organizations as may be found incidental or conducive to the better realization of above listed objectives

Vision: The ETC would become the centre of excellence which is resilient, progressive and creative.

Mission: Being the catalyst of training and capacity building activities at the sub-state level, the ETC would impart training and build the capacity of the stakeholders and transfer the skills to the target groups in response with the changing situations

Meaning of our LOGO: The LOGO represents our efforts to empower the rural masses through improved knowledge, understanding, skills, attitude and behavior in order to create a ripple effect to the entire rural development process.

Focus: Keeping the above points in view, the ETC has been focusing on a course of actions as shown below:

- i. Select relevant issues for training and case studies
- ii. Implement suitable training programmes
- iii. Develop training designs, lesson plans and training materials
- iv. Recruit manpower - faculty and staff
- v. Mob-up funds from Government and other sources
- vi. Build logistic supports, network and communication systems
- vii. Purchase necessary equipments
- viii. Build-up infrastructural facilities
- ix. Accounting for on-going activities

CHAPTER 2

Management

(a) Governing Body:

The Government of Meghalaya constituted the Governing Body as a decision-making body to manage the affairs of ETC. The Governing Body duly notified by the Government of Meghalaya comprised the following members:

- | | | |
|-----|---|----------|
| 1. | Deputy Commissioner, Ri Bhoi District, Nongpoh | Chairman |
| 2. | Director, Community and Rural Development Department | Member |
| 3. | Director SIRD | Member |
| 4. | Project Director, DRDA, Ri Bhoi, Nongpoh | Member |
| 5. | SLO, NIRD, Hyderabad | Member |
| 6. | One Representative of reputed NGO involved in grassroots level development to be nominated by Government of Meghalaya | Member |
| | 7. District Officer, Agriculture, Nongpoh, Ri Bhoi | Member |
| 8. | District Officer, Horticulture Nongpoh, Ri Bhoi | Member |
| 9. | District Officer, Animal Husbandry and Veterinary Nongpoh, Ri Bhoi | Member |
| 10. | District Officer, Sericulture and Weaving Nongpoh, Ri Bhoi | Member |
| 11. | District Officer, Industries Nongpoh, Ri Bhoi | Member |
| 12. | District Officer, PWD Nongpoh, Ri Bhoi | Member |
| 13. | District PHED, Nongpoh, Ri Bhoi | Member |
| 14. | District Officer, Cooperation, Nongpoh, Ri Bhoi | Member |

15.	District Officer, Social Welfare, Nongpoh, Ri Bhoi	Member
16.	District Soil and Water Conservation, Nongpoh, Ri Bhoi	Member
17.	District Officer, Forest, Nongpoh, Ri Bhoi	Member
18.	District Officer Fisheries, Nongpoh, Ri Bhoi	Member
19.	District Officer, Health Services, Nongpoh, Ri Bhoi	Member
20.	Principal, ETC, Nongsder, Ri Bhoi	Member Secretary

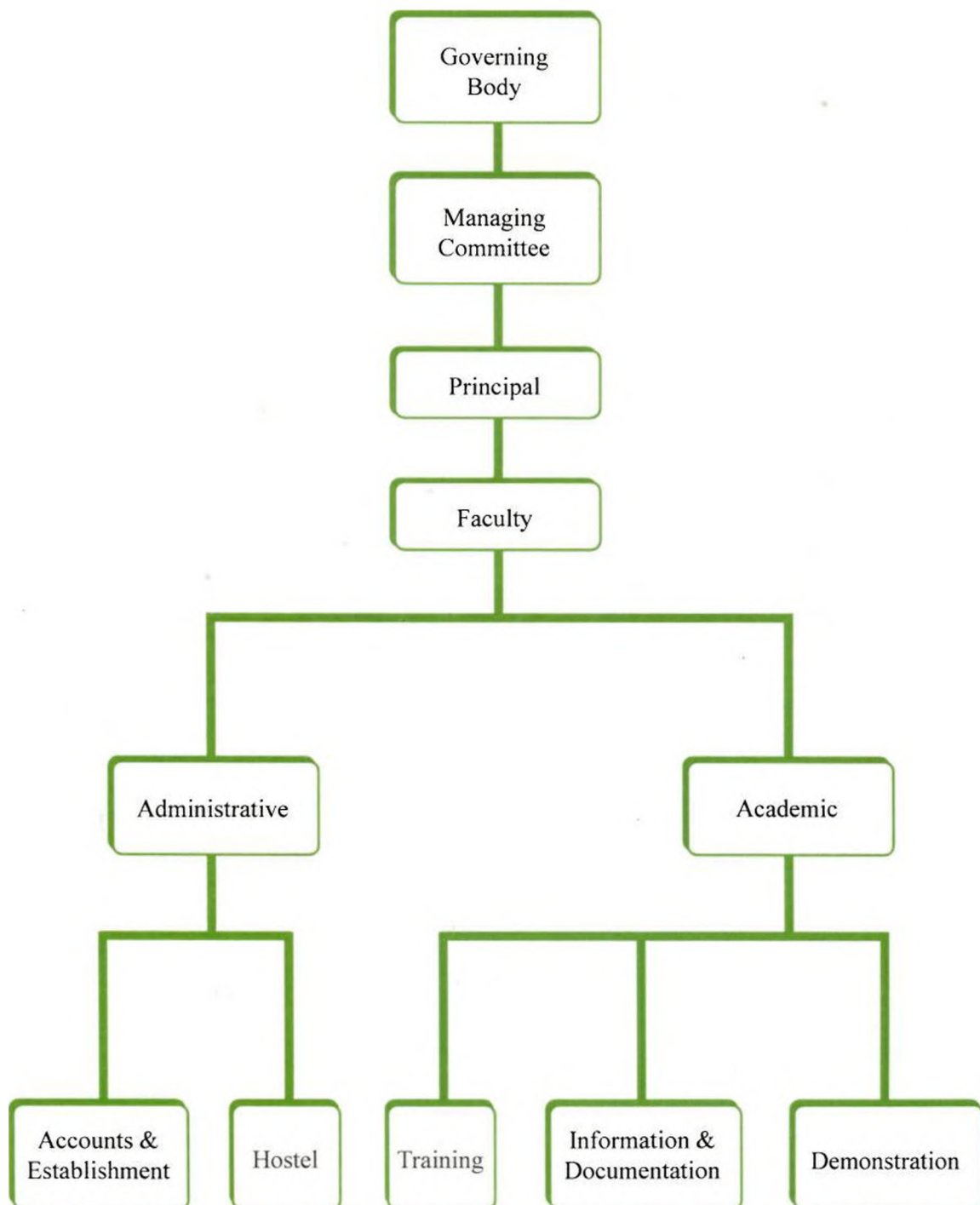
(b) Managing Committee:

For the purpose of managing the day to day functioning of the ETC the Government of Meghalaya constituted the Managing Committee which is responsible and answerable to the Governing Body. The Managing Committee is consisted of the following members:

1.	Deputy Commissioner, Ri Bhoi District, Nongpoh	Chairman
2.	Director, Community and Rural Development Department	Member
3.	Director SIRD	Member
4.	Representative of Personnel Department, Meghalaya	Member
5.	Project Director, DRDA, Ri Bhoi, Nongpoh	Member
6.	One Representative of reputed NGO involved in grassroot level development to be nominated by Government of Meghalaya	Member
7.	Financial Adviser, Community and Rural Development, Meghalaya	Member
8.	Principal, ETC, Nongsder, Ri-Bhoi	Member Secretary

Functional Structure:

The Organizational Chart of ETC is as shown below:



CHAPTER 3

Physical Infrastructure

Location: The ETC is located at SIRD Campus

Buildings:

1. Administrative Building – 1 (one)
2. Administrative Building (extension) – 1 (one) under construction
3. Hostel – 1 (one) with 30 beds capacity
4. Hostel (extension) - 1 (one) under construction with 20 beds capacity
5. Staff Quarters – 4 (four) units under construction
6. Accomodation for Guests – 1 (one) unit under construction

Lecture Halls:

- 1 (one) for 50 participants at one time
- 2 (two) under construction for 40 participants each at one time

Computer Room : 1 (one) with 25 computers for computer-based trainings

Stand-by Generator : 1 (one) 5.5 KVA portable genset

Vehicle : 1 (one) jeep

Library : Books – 1553; Journals – NIRD publications, magazines and newspapers

Training Equipments: Shown below are training equipments procured out of the Grants received from MoRD, Government of India for training support service with technology vide sanction order no. J-12040/11/10 -Trg Dtd.10th February, 2011

S.No.	Items	Quantity
1	PA System DSR R112 Power Speakers, Mixer MG 124CX 2x wireless microphone, Lapel Mic Stand & Jack including installation	1 set
2	Voice Recorder	1 set
3	Heavy duty duplicator and fax machine	1 set
4	Laser printers and scanners	4 sets
5	Wireless/Collar Mikes	3 sets
6	Nikon Digital DSL Camera DS 510018-55mm 16.2 MP ISO 6400 11 FPS 7.6 cm LCD With 4 GB Memory Card & Carry Bag	2 nos.
7	Panasonic Digital Camera DMC-FH2516.1 Megapixels 8x optical zoom 2.7" LCD HD Movie With 4 GB Memory card etc.	2 nos.
8	Sony Vaio SB38 (Intel Core i7 - 4GB - 750GB - Win 7 Pro - 13.3" Inch) Laptop	7 nos.
9	Hitachi BJI Digital multimedia Projector 2500 Lumens 2000:1 contrast	2 nos.
10	HP Desktops: Rate Contract No: Computers/IT-1/R71090000/1009/81/03811/2483 17-Feb-09 Item No: 4 along with accessories	15 nos.
11	Item no 129:HP CLJCP1215	1 no.
12	Item No. 130:HP CLJCP1515n	1 no.
13	Item No. 131:HP CLJ Professional CP5225dn	1 no.
14	Colour TV LCD 19"S amsung	15 nos.
15	LCD Screen 40" With Computer interface Sony	2 nos.
16	DVD Player Sony	3 nos.
17	RC item no. 6 IQ Board ET 80:Diagonal Size (mm): 1700, Aspect Ratio:4:3, Linux Compatibility: Yes	2 nos.
18	Min. Diagonal Size (mm): 430, Resolution: SXGA, Aspect Ratio: 5:4, Linux Compatibility: Yes	2 nos.
19	VISUALISER RC item no.3 Resolution: XGA, Video Frame Rate (fps): 20.	2 nos.
20	Software a) Genuine Microsoft window 07 prof. OEM DVD OS	15 users
21	b) Microsoft Office 2010 H&B with Media	15 users
22	c) Microsoft Office 2010 Prof. with media	15 users
23	d) Kaspersky Antivirus 2012	10 users
24	e) Auto Cad LT 2013 2D Software,	1 user
25	f) Adobe Photoshop CS5 12 window DVD	1 user
26	g) Adobe Acrobat Writer Prof. X, DVD	5 users
27	Hewlett Packard Server	1 no.
28	Operating system for Server: MS Window 2008 Server Standard R2 (64bit) 5 CAL OEM DVD	1 no.
29	Seagate external hard drive	4 nos.
30	5KVA online Elent UPS with 4 hour backup reputed brand	1 no.
31	Microtek Inverter 5.50 KVA inverter with 4 hour battery backup	1 no.
32	Agmatel I/IK PC-19 Information Kiosks Pentium M 745 Processor based free standing type Display Size 48.3 cm(19 inches)	1 no.
33	Wi-Fi system	entire campus

Human Resources

Staff strength:

I. Academic

S. No.	Name & Designation	Post Held	Permanent/ Contractual	Qualification/ Specialization	Date of Joining
1.	Smt. G.S. Lyndem	Principal	Deployed from SIRD	M.A., M.Phil (Econs), LL.B	16 th December, 2004
2.	Smt. E. Lyngdoh	Faculty	Contractual	M.Sc. RDAP	27 th October, 2008
3.	Smt. S.R. Marak	Faculty	Contractual	M.S.W.	22 nd March, 2011
4.	Shri. L. Dhar	Faculty	Contractual	M.Sc. RDAP	2 nd May, 2011
5.	Shri. P. Marbaniang	Faculty	Contractual	M.S.W.	1 st November, 2012
6.	Shri. R. Majaw	Faculty	Contractual	M.Sc. RDAP	1 st November, 2012
7.	Smt. E.C. Mawthoh	Training Assistant	Contractual	B.A.	2 nd May, 2011

II. Non-Academic

S. No.	Name & Designation	Post Held	Permanent/ Contractual	Qualification/ Specialization	Date of Joining
1.	Shri. A.Marak	LDA/ hostel Incharge	Deployed from SIRD	B.A.	20 th April, 2005
2.	Shri. G. Shira	Chowkidar	Contractual	High School	14 th August, 2008
3.	Shri. M. Lyngdoh	Cleaner-cum-Mali	Contractual	High School	14 th August, 2008
4.	Shri. K. Mawrie	Driver	Contractual	Secondary	2 nd May, 2011
5.	Shri. M. Warjri	Hostel Cleaner and Kitchen Helper	Contractual	Secondary	2 nd May 2011



G.S. Lyndem, *Principal*



E. Lyngdoh, *Faculty*



S.R. Marak, *Faculty*



L. Dhar, *Faculty*



P. Marbanlang, *Faculty*



R. Majaw, *Faculty*



A. Marak
LDA-cum-Hostel Incharge



E. C. Mawthoh
Training Assistant



G. Shira
Chowkidar



M. Lyngdoh
Cleaner-cum-Mali



K. Mawrie
Driver



M. Warjri
Hostel Cleaner-cum-Kitchen Helper

Chapter 4

Annual Accounts

EXTENTION TRAINING CENTRE
NONGSDER : RI BHOI DISTRICT : MEGHALAYA

BALANCE SHEET AS AT 31.03.2013

LIABILITIES		ASSETS	
CAPITAL FUND		FIXED ASSETS	
Opening Balance	17443393.63	Buildings :	
(+) Excess of Income Over Expenditure	5802898.00	Opening Balance	1966163.00
		(+) Addition during the year	4754405.00
			6720568.00
CURRENT LIABILITIES		(-) Depreciation (10%)	672057.00
a) VAT Payable	413419.00		6048544.00
b) Security Deposit	397702.00	Furniture & Fittings :	
c) Forest Royalty	70025.00	Opening Balance	1025336.00
		(+) Addition during the year	277357.00
			1302693.00
		(-) Depreciation (10%)	130269.00
			1172434.00
		Office Equipments :	
		Opening Balance	352197.00
		(+) Addition during the year	444396.00
			796593.00
		(-) Depreciation (15%)	119489.00
			677104.00
		Computer :	
		Opening Balance	129903.00
		(+) Addition during the year	3190616.00
			3320519.00
		(-) Depreciation (60%)	1992311.00
			1328208.00
		Kitchen Equipments :	
		Opening Balance	8981.00
		(-) Depreciation (15%)	1347.00
			7634.00
		Generator :	
		Opening Balance	145310.00
		(-) Depreciation (10%)	14531.00
			130779.00
		Electric Equipments :	
		Opening Balance	302033.00
		(+) Addition during the year	1049338.00
			1351371.00
		(-) Depreciation (15%)	202706.00
			1148665.00
			10513325.00

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24127437.63

C/o Page 2



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24127437.63

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10513325.00

Books :

Opening Balance	63600.00	
(+) Addition during the year	<u>132378.00</u>	
	195978.00	
(-) Depreciation (60%)	117587.00	78391.00

Mobile Training Unit :

Opening Balance	910303.00	
(-) Depreciation (15%)	<u>136545.00</u>	773758.00

Electrical Equipments :

Cost	498600.00	
(-) Depreciation (15%)	<u>74790.00</u>	423810.00

P.A. System :

Cost	351500.00	
(-) Depreciation (15%)	<u>52725.00</u>	298775.00

External Electrification :

Cost	775806.00	
(-) Depreciation (10%)	<u>77581.00</u>	698225.00

INVESTMENTS :

Fixed Deposits (M & I)		1000000.00
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LOANS AND ADVANCES :

Advance for :

a) Office Renovation :

Opening Balance	830000.00	
(+) During the Year	<u>869940.00</u>	
	1699940.00	
(-) trid to Building A/C	<u>1699940.00</u>	

b) Security Fencing :

Opening Balance	1264800.00	
(+) During the Year	<u>1271670.00</u>	
	2536470.00	
(-) Trid to Building A/C	<u>2536470.00</u>	

c) Construction of Staff Qtr. 1590000.00

d) Extension of Hostel Building 2040000.00

e) Extension of Office Building 1130000.00

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C/o Page 3

18546284.00



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B/o Page 2

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18546284.00

CURRENT ASSETS

a) Cash in hand

b) Cash at Bank : SB A/C with

UCD Bank (Rec.) 23547.00

UCD Bank (Non - Rec.) 2072434.00

SBI (Rec.) 3229244.00

SBI (Non - Rec.) 45802.63

SBI (M & I A/C) 210126.00 5581153.6324127437.6324127437.63

in terms of our report of even date

for KIRON JOSHI & ASSOCIATES

Chartered Accountants

Place : Shillong



KIRON JOSHI
(Membership No. 051046)

**EXTENTION TRAINING CENTRE
NONGSDER : RI BHOI DISTRICT : MEGHALAYA**

RECEIPTS & PAYMENTS ACCOUNT FOR THE YEAR ENDED 31.03.2013

RECEIPTS	RECURRING ACCOUNT	NON- RECURRING ACCOUNT	PAYMENTS	RECURRING ACCOUNT	NON- RECURRING ACCOUNT
<u>Opening Balance</u>			Pay & Allowances	1806111.00	-
a) Cash in hand	-	-	T.A.	27219.00	-
b) Cash at Bank SB A/c with			POL and Vehicle Maintenance	115063.00	-
UCO Bank (Rec.)	22631.00	-	Office Contingencies	79437.00	-
UCO Bank (Non - Rec.)	-	521343.63	Training Programme Expenses	867666.00	-
SBI (Rec.)	3739085.00	-	BRGF Capacity Building	1800000.00	-
			Publication	150000.00	-
<u>Grant - in - Aid :</u>			Hostel Upkeep	48357.00	-
a) Ministry of Rural Development,			Electricity & water Charges	84000.00	-
Govt. of India	2000000.00	9650000.00	Training a Aid not Covered	-	-
b) C & RD Deptt. Govt. of			Under NR	150000.00	-
Meghalaya		-	IAY Training Expenses	252000.00	-
c) NIRD for IAY Training	252000.00	-	NRLM Programme Expenses	600000.00	-
d) NIRD for NRLM	1200000.00	-	OTC Training Expenses	321541.00	-
e) BRGF (Capacity Building)	1000000.00	-	Minor Repairing	79805.00	-
f) MORD, GOI for OTC Training	2233912.00	-	Miscellaneous Expenses	1808.00	4620.00
			Miscellaneous Expenses (M & I)	100.00	-
<u>Recovery of Advances for :</u>			Computer Software	-	1441044.00
a) Repair of Electrical instt.	-	112580.00			
b) Repair of Hostel Building	-	106596.00	<u>Payment of :</u>		
			a) VAT	21558.00	367795.00
Interest on SB A/c	164437.00	134787.00	b) Security Deposit	-	27196.00
Interest on FDR	-	214177.00			
			<u>Purchases of :</u>		
Miscellaneous Receipt	675194.00	12071.00	Books	132378.00	
			Furniture	-	277357.00
Fixed Deposit Maturad	-	6000000.00	Office Equipments	-	444396.00
			Electronic Equipments	-	1049338.00
<u>Recovery :</u>			Computers	-	3190616.00
a) VAT	25672.00	719632.00	Electrical Equipments	-	498600.00
b) Security Deposit	-	424698.00	P.A. System	-	351500.00
c) Forest Royalty	-	70025.00	<u>Building :</u>		
			Repair of Electrical Installation	-	266069.00
<u>M & I Account :</u>			Repair of ETC Hostel	-	251926.00
Miscellaneous Receipt	564100.00	-			
Interest on SB A/C	2929.00	-			
C/o Page 2	13879960.00	17966109.63	C/o Page 2	9417043.00	8170457.00



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13879960.00 17966109.63

B/o Page 1

9417043.00

8170457.00

Advance for

a) Extension of Admin, Bldg.	-	1130000.00
b) Fencing	-	1271670.00
c) Extension Electrification	-	775806.00
d) Staff Quarters	-	1590000.00
e) Hostel Building	-	2040000.00
f) Office Renovation	-	869940.00

Fixed Deposit (M & I A/C) 1000000.00

Closing balances

a) Cash in hand	-	
b) Cash at Bank : SB A/C with		
UCO Bank (Rec.)	23547.00	-
UCO Bank (Non - Rec.)	-	2072434.00
SBI (Rec.)	3229244.00	-
SBI (Non - Rec.)	-	45802.63
SBI (M & I A/C)	210126.00	-

13879960.00 17966109.63

13879960.00

17966109.63

in terms of our report of even date
for KIRON JOSHI & ASSOCIATES
Chartered Accountants

Place : Shillong
Date : 11.06.2013



KIRON JOSHI
(Membership No. 051046)

**EXTENTION TRAINING CENTRE
NONGSDER : RI BHOI DISTRICT : MEGHALAYA**

INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31.03.2013

EXPENDITURE	INCOME
Pay & Allowances	1806111.00 <u>Grant - in - Aid:</u>
T.A.	27219.00 a) Ministry of Rural Development,
POL and Vehicle Maintenance	115063.00 Govt. of India
Office Contingencies	79437.00 b) C & RD Dept., Govt. of
Training Programme Expenses	867666.00 Meghalaya
BRGF Capacity Building	1800000.00 c) NIRD for IAY Training
Publication	150000.00 d) NIRD for NRLM
Hostel Upkeep	48357.00 e) BRGF (Capacity Building)
Electricity & Water Charges	84000.00 f) MoRD, GOI for OTC Training
Training Aid not covered under NR	15000.00 Interest on SB A/C
IAY Training Expenses	252000.00 Interest on FDR
NRLM Programme Expenses	600000.00
OTC Training Expenses	3201541.00 Miscellaneous Receipt
Minor Repairing	79805.00
Miscellaneous Expenses	6428.00 <u>M & I Account:</u>
Miscellaneous Expenses (M & I)	100.00 Miscellaneous Receipt
Computer Software	1441044.00 Interest on SB A/C
Depreciation	3591938.00
Excess of Income over expenditure	5802898.00
	<u>20103607.00</u>
	<u>20103607.00</u>

in terms of our report of even date
for KIRON JOSHI & ASSOCIATES
Chartered Accountants

Place : Shillong
Date : 11.06.2013



KIRON JOSHI
(Membership No. 051046)

SIGNIFICANT ACCOUNTING POLICIES AND NOTES ON ACCOUNT
YEAR ENDING 31.03.2013

1. ACCOUNTING CONVENTION :

The financial statements have been prepared on the basis of historical cost convention and on the cash method of accounting.

2. FIXED ASSETS :

- a. Fixed assets have been stated at brought forward Dawn Value (WDV) and cost of additions as reduced by depreciation during the year.
- b. Depreciation have been provided on WDV method as per rates and manner prescribed under Income Tax Act 1961.

3. RETIREMENT BENEFITS :

Provision for retirement benefits to staff have not been made. The same is being charged off to revenue as and when paid.



CHAPTER 5

Activities During The Year

Trainings conducted by Extension Training Centre (ETC)

Programme under Organization of Training Courses (OTC) sponsored by MoRD

1. Orientation Course on Flagship Programmes

For empowering the rural people it is necessary that functionaries working at the grassroots level become fully oriented towards understanding the development process as envisaged in various flagship programmes of the government. The gram sevaks and gram sevikas being the major channels of development are also providers of information for improving the living conditions of the rural communities. Therefore, it is important that adequate knowledge about the flagship programmes would help them to improve upon the service delivery standards and also to enhance their managerial and technical skills. Through the course the participants were oriented on:

- The salient features of various rural development programmes
- The processes involved in implementation of the rural development programmes

13 programmes were conducted and 460 participants participated.

2. Capacity Building Programme on Book Keeping

The ETC conducted 14 programmes on Book Keeping and maintenance of records in the village level institutions with the objective to explain the procedures and processes of accounting. A total of 420 participants were trained.

Training Programme on Planning & Management of IAY sponsored by NIRD and MoRD

The National Institute of Rural Development (NIRD) and Ministry of rural Development (MoRD) have entrusted the ETC with the

responsibility of conducting training programmes on Planning and Management of IAY. 2 programmes were conducted by ETC during 2012-13 and a total of 76 participants were trained.

Capacity Building under Backward Region Grant Fund (BRGF)

In Meghalaya, three (3) districts of West Garo Hills, South Garo Hills and Ri-Bhoi have been selected for the implementation of BRGF. As the State falls under the Sixth Schedule and is exempted from Panchayati Raj Act, the guidelines state that the mechanism developed for planning at village or cluster level, like the Village Employment Councils (VEC) and Area Employment Councils (AEC) set up under MGNREGA, be used for preparing participatory plans, implementation and monitoring under BRGF. The ETC, Nongsder has conducted 18 numbers of training programmes under BRGF during the year 2012-13.

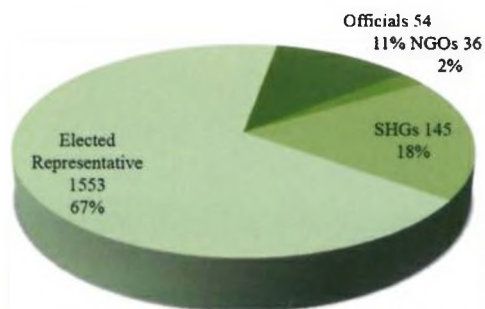
Training of Trainers (TOT-III) on NRLM sponsored by NIRD and MoRD

The ETC has conducted a series of TOTs on National Rural Livelihood Mission (NRLM) with special focus on Book keeping. Till March 2013 the ETC had conducted 6 numbers of TOT-III on NRLM.

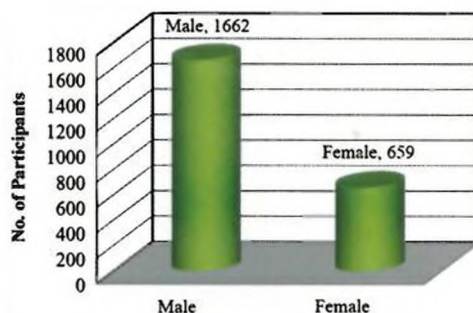
Training Performance during April, 2012-March, 2013

During the period April-March, 2013, a total of 65 training programmes were conducted including in-campus and off-campus programmes. A total of 2321 participants have been trained. The category-wise distribution of the participants included - Government officials 259, Elected representatives 1553, SHGs 426 and NGOs 53.

Distribution of Participants



Gender-wise Distribution of Participants



Trainings conducted during April 2012 to March 2013

Sl. No.	Name of the programme	Venue	Target groups	No. of programmes conducted	No. of participants trained
1.	Capacity Building on Book Keeping under OTC	In-campus & Off-campus	Block officials/ PEC/VEC/NGOs	18	540
2.	Orientation Course on Flagship Programme under OTC	In-campus & Off-campus	Block officials/ PEC/VEC/NGOs	13	460
3.	Planning & Management of IAY	In-campus & Off-campus	Block officials/ PEC/VEC/NGOs	2	76
4.	Capacity Building on BRGF	In-campus & Off-campus	Block officials/ PEC/VEC/NGOs	18	774
5.	Capacity Building on Book Keeping	In-campus & Off-campus	Block officials/ PEC/VEC/NGOs	8	306
6.	ToT-III on NRLM	In-campus & Off-campus	Block officials/ NGOs/SHGs/ Womens' group	6	164
Total				65	2321

Trainings to be conducted from April-September, 2013

Sl. No.	Name of the programme	Venue	Target groups	No. of programmes	Expected no. of participants
1.	Capacity Building Programme on Book Keeping under OTC	In-campus & Off-campus	Block officials/ PEC/VEC/NGOs	13	390
2.	Capacity Building for RDFunctionaries on Flagship Programmes under OTC	In-campus & Off-campus	Block officials/ PEC/VEC/NGOs	8	240
3.	Capacity Building & Good Governance for Effective Implementation of MGNREGA	In-campus & Off-campus	Block officials/ PEC/VEC/NGOs	6	180
4.	Planning & Management of IAY	In-campus & Off-campus	Block officials/ PEC/VEC/NGOs	12	360
5.	ToT-III on NRLM	In-campus & Off-campus	Block officials/ NGOs/SHGs	6	180
6.	Capacity Building Programme on BRGF	In-campus & Off-campus	Block officials/ PEC/VEC/NGOs	12	360
Total				57	1710

Activities undertaken as per MoRD Directives

Plan Proposal 2 (two) activities have been planned for taking up during the year:

Subject : Training and Capacity Building Programme on Livelihood Promotion through SHGs/ Federations

Target villages: Nongsder, Ri Bhoi District & Larnai, West Jaintia Hills District

(a) Target Village: Nongsder, Ri-Bhoi District

Background: Nongsder village, where the ETC campus is situated has about 542 households with a population of about 3800 persons. The village Seng Khynthei (a community based women organisation) plays a very active role in promoting the welfare of the women folk and the village as a whole. The Seng Kynthei while involving in such social activities realized the need for economic empowerment for the upliftment of women. The women members wanted the ETC to give them training to build their capacity. Because of the demand driven effort of women of this village the ETC started this activity of training and capacity building on Livelihood promotion through Self Help Groups.



Activities undertaken:

A two day Awareness Programme on Self Help Groups was organised on the 12th and 13th December 2012. In this programme the contents covered were the following:

- What is an SHG?
- How to form an SHG
- Why form an SHG
- How can SHG help in the economic upliftment

An exposure visit to performing SHGs in East Khasi Hills was also organised.

At the end of the training the participants have drawn up the following action plan.

S. No	Activities	Dates of completion
1.	Formation of SHGs	15 th Feb
2.	Trainings for the SHG formed	1 st Week March
3.	Registration of SHG in the Block office	1 st Week March
4.	Account opening	1 st Week March

(a) Target village: Larnai, West Jaintia Hills District

Background: Larnai is a village located at West Jaintia Hills District. It is famous for pottery works, but still in crude form. The village has about 102 household with a population of 633.

Activities undertaken:

A field visit was organised to the Village on the 9th Jan 2013. It was observed that the villagers were not familiar with the concept of SHG. On interacting with them they showed keenness to learn about SHG which they felt would help them promote their traditional skills. In the course of the visit and interaction the followings findings evolved.

1. Pottery was an age old activity and also the tradition of the people of the village.
2. The activity was practiced only to keep the tradition alive and a very small income is generated from it.
3. The technology was very old and not cost effective.
4. The raw materials like clay had to be collected from far away and transportation of the same involved a lot of money.
5. Curing of the pots involved burning of firewood which in turn cost a lot of expenditure.

It is proposed that Training and Capacity Building Programmes will be taken up from the beginning of the FY 2013-14 when the action plan will be prepared with the villagers.



Our Major Partners in Training Activities:

1. Community & Rural Development Department, Meghalaya
2. National Institute of Rural Development, Hyderabad & Guwahati
3. Food and Nutrition Board, Shillong
4. State Institute of Rural Development, Meghalaya
5. All District Rural Development Agencies in Meghalaya
6. All Block Development Offices in Meghalaya
7. State Rural Employment Society, Shillong
8. Meghalaya State Rural Livelihood Society, Shillong
9. State Councils of Science Technology & Environment, Planning Department, Meghalaya
10. Meghalaya Rural Development Society, Shillong
11. Jaintia Hills Development Society, Jowai
12. Soil & Water Conservation Department, Ri Bhoi
13. Sericulture & Handloom Department, Ri Bhoi
14. Social Welfare Department, Meghalaya
15. Horticulture Department, Meghalaya
16. Assistant Registrar Cooperative Societies, Ri Bhoi
17. Animal Husbandry and Veterinary Department, Ri Bhoi
18. Nongstoin Social Service Society, West Khasi Hills
19. Ri Bhoi Area Welfare Association (RAWA), Umsning
20. Unitarian Union, North Eastern India, Shillong

Training Performance at a glance: FY 2010-11, 2011-12 & 2012-13

2010-11		2011-12		2012-13	
Programmes Conducted	Participants Trained	Programmes Conducted	Participants Trained	Programmes Conducted	Participants Trained
30	1691	54	1858	65	2321

**** Proposed trainings for 2013-14 shown in training calendar**

Title of Research Conducted

Role of CBOs in Rural Development Programme Implementation: A Case Study of 10 (ten)
CBOs in Ri Bhoi District, Meghalaya (2011; unpublished)

MEETINGS

- ❖ The First meeting of General Body of ETC was held on the 21st June, 2012 at the Conference Room, DRDA, Nongpoh under the Chairmanship of Shri. Akash Deep, Deputy Commissioner, Ri Bhoi District
- ❖ The Second meeting of General Body was held on the 21st March, 2013 in the office chamber of the Deputy Commissioner, Ri Bhoi District, Nongpoh under the Chairmanship of Shri. Akash Deep, Deputy Commissioner, Ri Bhoi District
- ❖ The meetings of the Managing Committee met on the 1st and 3rd October, 2012 under the Chairmanship of Smt. A.L.Mawlong, ADM-cum- Project Director, DRDA, Nongpoh, Ri Bhoi District in ETC, Nongsder



The First meeting of Governing Body of ETC

CHAPTER 6

Training Calendar of Extension Training Centre (ETC), Nongsder

April 2013 – March 2014

S. No.	Name of the Programme	Tentative Date	Duration	Target group	Venue	Expected No. of Participants	Course Director
1	Capacity Building Programme on BRGF	16 th - 19 th April 2013	4 days	Block Officials/ PEC/VEC Office bearers/ NGOs	In Campus	30	Shri L.Dhar
2	Capacity Building and Good Governance for effective implementation of MGNREGA	16 th - 18 th April 2013	3 days	Block Officials/ PEC/VEC Office bearers/ NGOs	Off Campus	30	Shri P. Marbaniang
3	Capacity Building Programme on BRGF	23 rd - 26 th April 2013	4 days	Block Officials/ PEC/VEC Office bearers/ NGOs	In Campus	30	Shri L.Dhar
4	Capacity Building and Good Governance for effective implementation of MGNREGA	23 rd - 25 th April 2013	3 days	Block Officials/ PEC/VEC Office bearers/ NGOs	Off Campus	30	Shri P. Marbaniang
5	Planning & Management of IAY	22 nd - 26 th April 2013	5 days	Block Officials/ PEC/VEC Office bearers/NGOs	Off campus	35	Shri R.Majaw
6	TOT III on NRLM	22 nd - 26 th April 2013	5 days	Block Officials/NGOs/SHGs	In Campus	25	Smti E.Lyngdoh
7	Capacity Building Programme on BRGF	23 rd - 26 th April 2013	4 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off campus	30	Smti S.R.Marak
8	Planning & Management of IAY	29 th - 3 rd May 2013	5 days	Block Officials/ PEC/VEC Office bearers/NGOs	Off campus	35	Shri R.Majaw
9	TOT III on NRLM	29 th - 3 rd May 2013	5 days	Block Officials/NGOs/SHGs	In Campus	25	Smti E.Lyngdoh
10	Capacity Building Programme on BRGF	30 th - 3 rd May 2013	4 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off campus	30	Smti S.R.Marak
11	Capacity Building Programme on BRGF	7 th - 10 th May 2013	4 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Shri L.Dhar
12	Planning & Management of IAY	13 th - 17 th May 2013	5 days	Block Officials/ PEC/VEC Office bearers/NGOs	Off campus	35	Shri R.Majaw
13	Capacity Building and Good Governance for effective implementation of MGNREGA	14 th - 16 th May 2013	3 days	Block Officials/ PEC/VEC Office bearers/ NGOs	Off Campus	30	Shri P. Marbaniang
14	Capacity Building Programme on BRGF	21 st - 24 th May 2013	4 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Shri L.Dhar
15	TOT III on NRLM	20 th - 24 th May 2013	5 days	Block Officials/NGOs/SHGs	In campus	30	Smti E.Lyngdoh

S. No.	Name of the Programme	Tentative Date	Duration	Target group	Venue	Expected No. of Participants	Course Director
16	Capacity Building Programme on BRGF	21 st - 24 th May 2013	4 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Smti S.R.Marak
17	TOT III on NRLM	27 th - 31 st May 2013	5 days	Block Officials/NGOs/SHGs	In campus	30	Smti E.Lyngdoh
18	Planning & Management of IAY	27 th - 31 st May 2013	5 days	Block Officials/ PEC/VEC Office bearers/NGOs	Off campus	35	Shri R.Majaw
19	Capacity Building and Good Governance for effective implementation of MGNREGA	28 th - 30 th May 2013	3 days	Block Officials/ PEC/ VEC Office bearers/ NGOs	Off Campus	30	Shri P. Marbaniang
20	Capacity Building Programme on BRGF	28 th - 31 st May 2013	4 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Smti S.R.Marak
21	Planning & Management of IAY	3 rd - 7 th June 2013	5 days	Block Officials/ PEC/VEC Office bearers/NGOs	Off campus	35	Shri R.Majaw
22	TOT III on NRLM	3 rd - 7 th June 2013	5 days	Block Officials/NGOs/SHGs	Off campus	25	Smti E.Lyngdoh
23	Capacity Building Programme on BRGF	4 th - 7 th June 2013	4 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Smti S.R.Marak
24	Capacity Building and Good Governance for effective implementation of MGNREGA	4 th - 6 th June 2013	3 days	Block Officials/ PEC/VEC Office bearers/ SHG /NGOs	Off Campus	30	Shri P. Marbaniang
25	TOT III on NRLM	10 th - 14 th June 2013	5 days	Block Officials/ NGOs/SHGs	Off campus	25	Smti E.Lyngdoh
26	Capacity Building Programme on BRGF	11 th - 14 th June 2013	4 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off campus	30	Shri L.Dhar
27	Capacity Building and Good Governance for effective implementation of MGNREGA	18 th - 20 th June 2013	3 days	Block Officials/ PEC/VEC Office bearers/ SHG /NGOs	Off campus	30	Shri P. Marbaniang
28	Capacity Building Programme on BRGF	25 th - 28 th June 2013	4 days	Block Officials/ PEC/VEC Office bearers/ SHG/NGOs	Off Campus	30	Shri L.Dhar
29	Planning & Management of IAY	24 th - 28 th June 2013	5 days	Block Officials/ PEC/VEC Office bearers/NGOs	Off campus	35	Shri R.Majaw
30	Capacity Building Programme on BRGF	25 th - 28 th June 2013	4 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Smti S.R.Marak
31	Capacity Building Programme on Book Keeping under OTC	1 st - 5 th July 2013	5 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off campus	30	Shri P. Marbaniang
32	Capacity Building Programme on Book Keeping	1 st - 5 th July 2013	5 days	Block Officials/NGOs/SHGs	Off campus	25	Smti E.Lyngdoh

S. No.	Name of the Programme	Tentative Date	Duration	Target group	Venue	Expected No. of Participants	Course Director
33	Capacity Building Programme on Book Keeping under OTC	1 st - 5 th July 2013	5 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Shri L.Dhar
34	Capacity Building and Good Governance for effective implementation of MGNREGA	2 nd - 4 th July 2013	3 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off campus	30	Shri R.Majaw
35	TOT III on NRLM	8 th - 12 th July 2013	5 days	Block Officials/NGOs/ SHGs	Off campus	25	Smti E.Lyngdoh
36	Capacity Building and Good Governance for effective implementation of MGNREGA	9 th - 11 th July 2013	3 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off campus	30	Shri R.Majaw
37	Capacity Building Programme on Book Keeping under OTC	22 nd - 26 th July 2013	5 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off campus	30	Shri P. Marbaniang
38	Capacity Building Programme on Book Keeping under OTC	22 nd - 26 th July 2013	5 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Shri L.Dhar
39	Capacity Building Programme on Book Keeping under OTC	22 nd - 26 th July 2013	5 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Shri R.Majaw
40	Capacity Building Programme on BRGF	23 rd - 26 th July 2013	4 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Smti S.R. Marak
41	Capacity Building Programme on BRGF	30 th - 2 nd Aug 2013	4 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Smti S.R. Marak
42	Capacity Building Programme on Book Keeping under OTC	5 th - 9 th Aug 2013	5 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Shri L.Dhar
43	TOT III on NRLM	5 th - 9 th Aug 2013	5 days	Block Officials/ NGOs/ SHGs	Off campus	25	Smti E.Lyngdoh
44	Planning & Management of IAY	5 th - 9 th Aug 2013	5 days	Block Officials/ PEC/VEC Office bearers/NGOs	Off Campus	35	Shri R.Majaw
45	Capacity Building Programme on Book Keeping under OTC	5 th - 9 th Aug 2013	5 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off campus	30	Shri P. Marbaniang
46	Planning & Management of IAY	19 th - 23 rd Aug 2013	5 days	Block Officials/ PEC/VEC Office bearers/NGOs	Off Campus	35	Shri R.Majaw
47	TOT - III on NRLM	19 th - 23 rd Aug 2013	5 days	Block Officials/ NGOs/SHGs	In campus	25	Smti E.Lyngdoh
48	Capacity Building Programme on BRGF	20 th - 23 rd Aug 2013	4 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Smti S.R. Marak
49	Capacity Building Programme on Book Keeping under OTC	26 th - 30 th Aug 2013	5 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Shri L.Dhar
50	Capacity Building Programme on Book Keeping under OTC	26 th - 30 th Aug 2013	5 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off campus	30	Shri P. Marbaniang

S. No.	Name of the Programme	Tentative Date	Duration	Target group	Venue	Expected No. of Participants	Course Director
51	TOT – III on NRLM	26 th - 30 th Aug 2013	5 days	Block Officials/ NGOs/SHGs	In campus	25	Smti E. Lyngdoh
52	Capacity Building Programme on BRGF	27 th - 30 th Aug 2013	4 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Smti S.R. Marak
53	Capacity Building Programme on Book Keeping under OTC	2 nd - 6 th Sept 2013	5 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Shri P. Marbaniang
54	Capacity Building Programme on Book Keeping under OTC	9 th - 13 th Sept 2013	5 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Shri L. Dhar
55	TOT III on NRLM	9 th - 13 th Sept 2013	5 days	Block Officials/ NGOs/SHGs	In Campus	25	Smti E. Lyngdoh
56	Planning & Management of IAY	9 th - 13 th Sept 2013	5 days	Block Officials/ PEC/VEC Office bearers/NGOs	Off campus	35	Shri R. Majaw
57	TOT III on NRLM	16 th - 20 th Sept 2013	5 days	Block Officials/ NGOs/SHGs	In Campus	25	Smti E. Lyngdoh
58	Capacity Building Programme on Book Keeping under OTC	16 th - 20 th Sept 2013	5 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Shri P. Marbaniang
59	Capacity Building Programme on BRGF	17 th - 20 th Sept 2013	4 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Smti S.R. Marak
60	Capacity Building Programme on Book Keeping under OTC	23 rd - 27 th Sept 2013	5 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Shri L. Dhar
61	Planning & Management of IAY	23 rd - 27 th Sept 2013	5 days	Block Officials/ PEC/VEC Office bearers/NGOs	Off campus	35	Shri R. Majaw
62	Capacity Building Programme on BRGF	24 th - 27 th Sept 2013	4 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Smti S.R. Marak
63	Capacity Building Programme on BRGF	8 th - 11 th Oct 2013	4 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Smti S.R. Marak
64	Planning & Management of IAY	7 th - 11 th Oct 2013	5 days	Block Officials/ PEC/VEC Office bearers/NGOs	Off campus	35	Shri R. Majaw
65	TOT III on NRLM	7 th - 11 th Oct 2013	5 days	Block Officials/ NGOs/SHGs	In Campus	25	Smti E. Lyngdoh
66	Capacity Building Programme on Book Keeping under OTC	7 th - 11 th Oct 2013	5 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Shri P. Marbaniang
67	Capacity Building Programme on Book Keeping under OTC	7 th - 11 th Oct 2013	5 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Shri L. Dhar
68	Capacity Building Programme on Book Keeping under OTC	21 st - 25 th Oct 2013	5 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Shri P. Marbaniang
69	Planning & Management of IAY	21 st - 25 th Oct 2013	5 days	Block Officials/ PEC/VEC Office bearers/NGOs	Off campus	35	Shri R. Majaw
70	Capacity Building Programme on BRGF	22 nd - 25 th Oct 2013	4 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Smti S.R. Marak

S. No.	Name of the Programme	Tentative Date	Duration	Target group	Venue	Expected No. of Participants	Course Director
71	TOT III on NRLM	21 st - 25 th Oct 2013	5 days	Block Officials/ NGOs/SHGs	In Campus	25	Smti E. Lyngdoh
72	Capacity Building Programme on Book Keeping under OTC	21 st - 25 th Oct 2013	5 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Shri L.Dhar
73	Capacity Building Programme on Book Keeping under OTC	28 th Oct - 1 st Nov 2013	5 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Shri P. Marbaniang
74	Capacity Building Programme on Book Keeping under OTC	4 th - 8 th Nov 2013	5 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Shri L.Dhar
75	TOT III on NRLM	4 th - 8 th Nov 2013	5 days	Block Officials/ NGOs/SHGs	In Campus	25	Smti E. Lyngdoh
76	Capacity Building Programme on BRGF	12 th - 15 th Nov 2013	4 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Smti S.R. Marak
77	Planning & Management of IAY	11 th - 15 th Nov 2013	5 days	Block Officials/ PEC/VEC Office bearers/NGOs	Off campus	35	Shri R. Majaw
78	Capacity Building Programme on Book Keeping under OTC	11 th - 15 th Nov 2013	5 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Shri P. Marbaniang
79	Planning & Management of IAY	18 th - 22 nd Nov 2013	5 days	Block Officials/ PEC/VEC Office bearers/NGOs	Off campus	35	Shri R. Majaw
80	Capacity Building Programme on BRGF	19 th - 22 nd Nov 2013	4 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Smti S.R. Marak
81	TOT III on NRLM	18 th - 22 nd Nov 2013	5 days	Block Officials/ NGOs/SHGs	In Campus	25	Smti E. Lyngdoh
82	Capacity Building Programme on Book Keeping under OTC	18 th - 22 nd Nov 2013	5 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Shri L.Dhar
83	Capacity Building for RD Functionaries on Flagship Programmes under OTC	19 th - 22 nd Nov 2013	4 days	Block Officials/ PEC/ VEC Office bearers/NGOs	Off Campus	30	Shri P. Marbaniang
84	TOT III on NRLM	2 nd - 6 th Dec 2013	5 days	Block Officials/ NGOs/SHGs	In Campus	25	Smti E. Lyngdoh
85	Planning & Management of IAY	2 nd - 6 th Dec 2013	5 days	Block Officials/ PEC/VEC Office bearers/NGOs	Off Campus	35	Shri R. Majaw
86	Capacity Building for RD Functionaries on Flagship Programmes under OTC	3 rd - 6 th Dec 2013	4 days	Block Officials/ PEC/ VEC Office bearers/NGOs	Off Campus	30	Shri L.Dhar
87	Capacity Building for RD Functionaries on Flagship Programmes under OTC	3 rd - 6 th Dec 2013	4 days	Block Officials/ PEC/ VEC Office bearers/NGOs	Off Campus	30	Shri P. Marbaniang
88	Capacity Building Programme on BRGF	3 rd - 6 th Dec 2013	4 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Smti S.R. Marak
89	TOT III on NRLM	20 th - 25 th Jan 2014	5 days	Block Officials/ NGOs/SHGs	In campus	25	Smti E. Lyngdoh

S. No.	Name of the Programme	Tentative Date	Duration	Target group	Venue	Expected No. of Participants	Course Director
90	Capacity Building Programme on BRGF	22 nd - 25 th Jan 2014	4 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Shri L.Dhar
91	Capacity Building for RD Functionaries on Flagship Programmes under OTC	28 th - 31 st Jan 2014	4 days	Block Officials/ PEC/ VEC Office bearers/NGOs	Off Campus	30	Shri P. Marbaniang
92	Capacity Building Programme on Book Keeping under OTC	28 th - 31 st Jan 2014	5 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Smti S.R Marak
93	Planning & Management of IAY	27 th - 31 st Jan 2014	5 days	Block Officials/ PEC/VEC Office bearers/NGOs	Off Campus	35	Shri R.Majaw
94	Capacity Building Programme on Book Keeping under OTC	3 rd - 7 th Feb 2014	5 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Smti S.R Marak
95	TOT III on NRLM	10 th - 14 th Feb 2014	5 days	Block Officials/ NGOs/SHGs	Off campus	25	Smti E.Lyngdoh
96	Capacity Building Programme on Book Keeping under OTC	10 th - 14 th Feb 2014	5 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Shri R.Majaw
97	TOT III on NRLM	17 th - 21 st Feb 2014	5 days	Block Officials/ NGOs/SHGs	In campus	25	Smti E.Lyngdoh
98	Capacity Building Programme on BRGF	18 th - 21 st Feb 2014	4 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Shri L. Dhar
99	Capacity Building for RD Functionaries on Flagship Programmes under OTC	18 th - 21 st Feb 2014	4 days	Block Officials/ PEC/ VEC Office bearers/ NGOs	Off Campus	30	Shri P. Marbaniang
100	Capacity Building Programme on Book Keeping under OTC	24 th - 28 th Feb 2014	5 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Shri R.Majaw
101	Capacity Building for RD Functionaries on Flagship Programmes under OTC	25 th - 28 th Feb 2014	4 days	Block Officials/ PEC/ VEC Office bearers/ NGOs	Off Campus	30	Shri P. Marbaniang
102	Capacity Building Programme on Book Keeping under OTC	24 th - 28 th Feb 2014	5 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Smti S.R Marak
103	Capacity Building Programme on BRGF	25 th - 28 th Feb 2014	4 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Shri L. Dhar
104	TOT III on NRLM	3 rd - 7 th March 2014	5 days	Block Officials/ NGOs/SHGs	Off campus	25	Smti E.Lyngdoh
105	Capacity Building Programme on Book Keeping under OTC	3 rd - 7 th March 2014	5 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Smti S.R Marak
106	Capacity Building Programme on Book Keeping under OTC	10 th - 14 th March 2014	5 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Shri R.Majaw

S. No.	Name of the Programme	Tentative Date	Duration	Target group	Venue	Expected No. of Participants	Course Director
107	Capacity Building for RD Functionaries on Flagship Programmes under OTC	11 th – 14 th March 2014	4 days	Block Officials/ PEC/ VEC Office bearers/ NGOs	Off Campus	30	Shri P. Marbaniang
108	Capacity Building for RD Functionaries on Flagship Programmes under OTC	11 th – 14 th March 2014	4 days	Block Officials/ PEC/ VEC Office bearers/ NGOs	Off Campus	30	Shri L. Dhar
109	Capacity Building Programme on Book Keeping under OTC	17 th - 21 st March 2014	5 days	Block Officials/ PEC/ VEC Office bearers/ NGOs	Off Campus	30	Shri R. Majaw
110	TOT III on NRLM	17 th - 21 st March 2014	5 days	Block Officials/ NGOs/SHGs	Off campus	25	Smti E. Lyngdoh
111	Capacity Building for RD Functionaries on Flagship Programmes under OTC	18 th - 21 st March 2014	4 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Shri L. Dhar
112	Capacity Building Programme on Book Keeping under OTC	24 th - 28 th March 2014	5 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Smti S.R Marak
113	Capacity Building for RD Functionaries on Flagship Programmes under OTC	25 th - 28 th March 2014	4 days	Block Officials/ PEC/ VEC Office bearers/ SHG /NGOs	Off Campus	30	Shri P. Marbaniang



Front view of Old Administrative Building of ETC, Nongsder



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