

# ANNUAL REPORT

2014-15



Extension Training Centre

Nongsder, Meghalaya – 793 103

ANNUAL REPORT  
OF  
EXTENSION TRAINING CENTRE  
NONGSDER, MEGHALAYA  
FOR THE YEAR  
2014-15

## Forward

There is always an air of excitement in preparing the yearly performance report as it allows us to comprehend the efforts made by the Extension Training Centre (ETC) during the year and to weigh the pros and cons for future course of action. The Annual Report 2014-15 of the ETC Nongsder is an indication of the efforts by which the faculty and staff have taken in the interest of rural development. It is without doubt that the efforts are commendable because despite funds constraint and skeletal staff, the ETC was able to train 989 participants during the year. Compare this to 2012-13 and 2013-14 where the number of people trained was 1858 and 1885 respectively, one may say that the performance is taking a downturn. But the fact of the matter remains that the ETC has to perform in a very challenging environment. The ETC has been suffering from high attrition due to low salary and incentives which greatly affected the training calendar. Although there is huge demand for trainings from the people at the grassroots level particularly women, however, trainings have to be kept on hold due to lack of funds. If not for the sponsorship that we received from SIRD out of BRGF funds, we would not have been able to show performance at all during the year. The ETC is struggling with a pitiable annual grant of 20 lakhs of rupees that we received from the Ministry of Rural Development (MoRD), Government of India which worked out to about one lakh sixty six thousand rupees per month only. This combine with with very little support from the State Government, our fear is that we may not be able to carry out the mandate and we may even lose the confidence and credibility we had built in the years passed by. Against all odds, the ETC stands committed and enthusiastic to work and perform to the best of its ability. The NIRD and SIRD are requested to continue their support through sponsorship and other assistance. At the same time the ETC implores upon MORD, GOI to address generously the genuine difficulties faced by the ETC.




Smt. G.S. Lyndem  
Principal  
Extension Training Centre  
Nongsder, Meghalaya

**Smt Pooja Pandey, IAS**  
Deputy Commissioner  
Ri Bhoi District, Nongpoh

## MESSAGE

I am happy that the Extension Training Centre (ETC), Nongsder has brought out an Annual Report for 2014-15. In the report we can see the efforts made by ETC, Nongsder to enhance the knowledge and skills of trainees despite certain difficulties faced by it. Over a short period of time since its registration as an autonomous organization under the Department of Community and Rural development, Government of Meghalaya, the ETC has established itself as a credible training centre manned by committed faculty and staff. I have no doubt that it will become more initiative and rise further in future.

With Best wishes



Smt. Pooja Pandey

# **Annual Report of ETC Nongsder, Meghalaya**

## **2014-15**

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## CHAPTER - 1

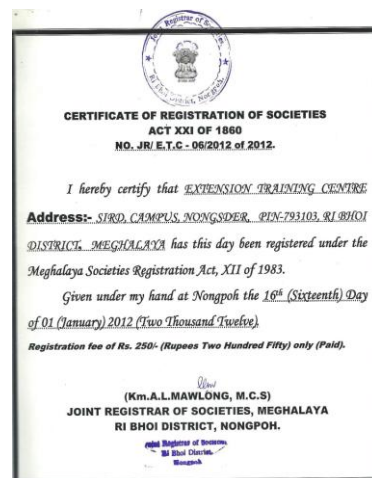
### INTRODUCTION

Ministry of Rural Development gives emphasis on capacity building of rural development functionaries and other stakeholders to enhance the effectiveness of implementation of various rural development programmes across the country. Qualitative improvements in the delivery system at the grassroots level are possible only when the skills and knowledge of elected representatives and officials of the RD department are properly developed. Capacity development and training forms the most strategic aspect in effectively implementing rural development schemes, policies and plans of the government. Effective implementation of centrally sponsored rural development programmes like MGNREGA involves complex and multi-layered processes. Further, the recent amendments to MGNREGA 2005 has necessitated enhancement of capacity building of all stakeholders to achieve expected outcomes. The stakeholders need to fully internalize the new implementation architecture of the programme, the importance of social mobilisation, the procedural details involved as also the relevant technical issues.

The Ministry of Rural Development, Government of India institutionalized a three-tier process of training and capacity building for rural development on pyramidal basis, the NIRD at the national level, the SIRDs at State level and the ETCs at the regional level. Presently, the ETC, Nongdsder caters to the training needs of all block level extension officials, beneficiaries of RD programmes, NGOs, CBOs, AEC/VEC members, members of local institutions and all other block and village level organizations and workers.

By an order of the Government of Meghalaya, the ETC has been declared as an autonomous organization duly registered as a Society on 16<sup>th</sup> January, 2012 as per provisions of the Meghalaya Societies Registration Act, XII of 1983 and under the administrative control of the department of Community and Rural development, Government of Meghalaya.

The ETC is governed by the Governing Body and the Managing Committee notified by the Government of Meghalaya. The members of the Governing Body, Managing Committee and the Government authorities provide the leadership to the overall affairs of ETC. The Principal is the overall in-charge of the day to day affairs in the ETC with full administrative and financial powers within the approved budget.



## OBJECTIVES OF THE ETC

*Drawn from the MOA, the basic objectives of the ETC are the following:*

- a) To provide a forum for training and other training related activities in the field of rural development and for exchange of views on training as a profession
- b) To provide and exchange information on training techniques, methodology and materials, to establish and maintain libraries and disseminate information and to actively promote inter-institutional cooperation and collaboration in training between its members and other training institutions
- c) To assist, promote and collaborate with individuals and organizations regarding development of training programmes as an integral part of continuing education for stakeholders in development process in various public systems
- d) To promote greater integration and cooperation among individuals and organizations realizing the inter-disciplinary nature for rural development and the imperative need of such cooperation in the wider public interest
- e) To do either alone or in conjunction with other organizations such other acts and undertake such other activities and to create such other structures, institutions and organizations as may be found incidental or conducive to the better realization of above listed objectives

## OUR VISION

The ETC would become the centre of excellence which is resilient, progressive and creative.

## OUR MISSION

That being the catalyst of training and capacity building activities at the sub-state level, the ETC would impart training and build the capacity of the stakeholders and transfer the skills to the target groups in response with the changing situations

## OUR LOGO



Our Logo represents our efforts to empower the rural masses through improved knowledge, understanding, skills, attitude and behavior in order to create a ripple effect to the entire rural development process

## CHAPTER – 2

### MANAGEMENT

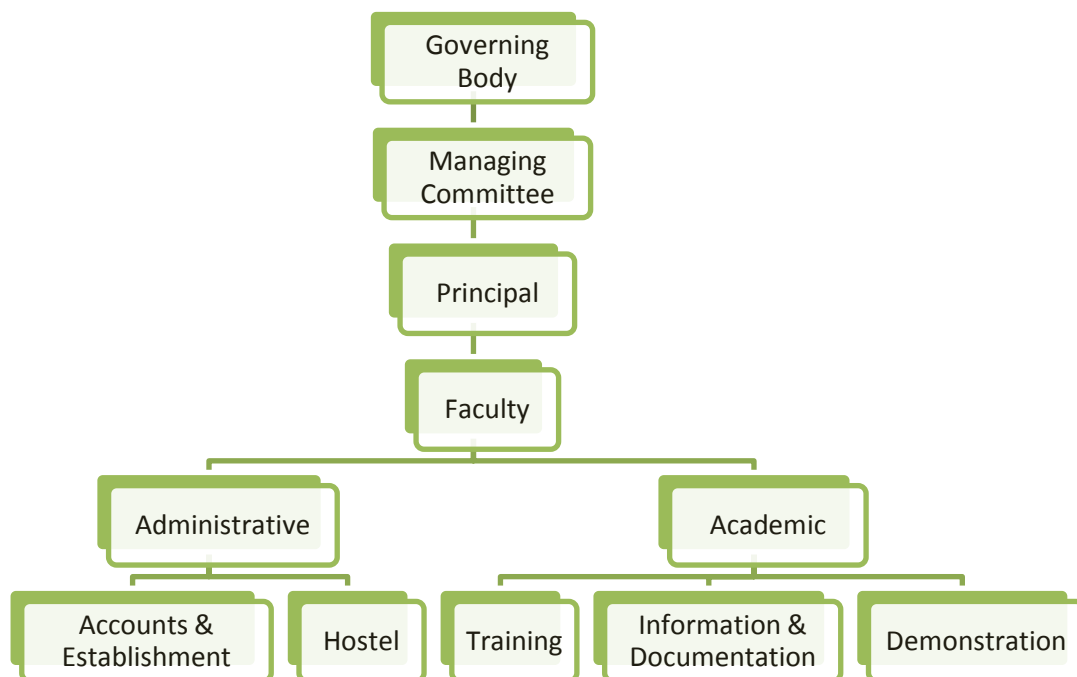
**Governing Body:** The Government of Meghalaya constituted the Governing Body as a decision-making body to manage the affairs of ETC. the Governing Body duly notified by the Government of Meghalaya comprised the following members:

1.	Deputy Commissioner, Ri Bhoi District, Nongpoh	Chairman
2.	Director, Community and Rural Development Department	Member
3.	Director, State Institute of Rural development (SIRD)	Member
4.	Project Director, DRDA, Ri Bhoi District	Member
5.	SLO, NIRD, Hyderabad	Member
6.	One Representative of reputed NGO involved in grassroot level development to be nominated by Government of Meghalaya	Member
7.	District Officer, Agriculture, Ri Bhoi District	Member
8.	District Officer, Horticulture, Ri Bhoi District	Member
9.	District Officer, Animal Husbandry and Veterinary, Ri Bhoi District	Member
10.	District Officer, Sericulture and Weaving, Ri Bhoi District	Member
11.	District Officer, Industries, Ri Bhoi District	Member
12.	District Officer, PWD, Ri Bhoi District	Member
13.	District Officer, PHED, Ri Bhoi District	Member
14.	District Officer, Corporation, Ri Bhoi District	Member
15.	District Officer, Social Welfare, Ri Bhoi District	Member
16.	District Officer, Soil and Water Conservation, Ri Bhoi District	Member
17.	District Officer, Forest, Ri Bhoi District	Member
18.	District Officer, Fisheries, Ri Bhoi District	Member
19.	District Officer, Health Services, Ri Bhoi District	Member
20.	Principal, ETC Nongsder, Ri Bhoi District	Member Secretary

**Managing Committee:** For the purpose of managing the day to day function of the ETC, the Government of Meghalaya constituted the Managing Committee which is responsible and answerable to the Governing Body. The Managing Committee is consisted of the following members.

1.	Deputy Commissioner, Ri Bhoi District, Nongpoh	Chairman
2.	Director, Community and Rural Development Department	Member
3.	Director, State Institute of Rural development (SIRD)	Member
4.	Representative of Personnel Department, Meghalaya	Member
5.	Project Director, DRDA, Ri Bhoi District	Member
6.	One Representative of reputed NGO involved in grassroot level development to be nominated by Government of Meghalaya	Member
7.	Financial Adviser, Community and Rural Development Department	Member
8.	Principal, ETC Nongsder, Ri Bhoi District	Member Secretary

**Functional Structure:** The Organizational chart of ETC is as shown below



### ACTIVITIES OF THE ETC DURING THE YEAR 2014-15

#### Capacity Building Programme on Book Keeping

Proper maintenance of records is one of the critical factors to ensure success in the implementation of any schemes/programme in order to facilitate systematic collection of information and for complete transparency and accountability.

During the year 2014-15, the ETC Nongsder conducted 17 numbers of programmes on maintenance of records for the village level institutions where a total of 613 participants participated.

#### Training Programme on Planning & Management of IAY sponsored by NIRD and MoRD

Indira Awaas Yojana (IAY) is an anti-poverty programme primarily for the members of BPL population to meet the housing needs of rural poor. Adequate housing is not just mere provision of four walls and a roof but implies, inter alia, access to basic services such as water, electricity, sanitation, healthcare, education, livelihoods and security of tenure – all of which are essential for dignified living, personal growth and social well-being in a productive rural society. Making these services available as part of housing need to be ensured through the convergence of schemes and mutual efforts of the government, PRIs, CBOs and the people themselves.

In this light the programme is designed with the following objectives:

- The process of planning and implementation of IAY
- Problems and prospects of convergence practices with appropriateness to household needs of the rural poor
- Disaster specific cost effective housing techniques and technologies

2 programmes were conducted by ETC during 2014-15 and 119 participants participated comprising of Block Officials, VECs Elected Representatives and NGO representatives who are involved in mobilising the rural poor in making their houses.



### Capacity Building under Backward Region sponsored by SIRD, Nongsder

The BRGF envisages the strengthening of villages and municipal level institutions and their capacity building in terms of local level governance, planning, decision making, and programme implementation and monitoring.

The ETC conducted 18 programmes under BRGF as sponsored by SIRD, Nongsder. Out of which 17 programmes were conducted on Book Keeping and one programme on Computer Literacy.

### Training of Trainers (ToT-III) on NRLM sponsored by NIRD and MoRD

NRLMs mandate is to reach out to all poor families, build their capacity to source and utilize the source to leverage institutional credit and link them to sustainable livelihoods opportunities and nurture them till they come out of poverty and enjoy a decent quality of life. Thus, the NRLM mission is “To reduce poverty by enabling the poor households to access gainful self employment and skilled wage employment opportunities, resulting in appreciable

improvement in their livelihoods on a sustainable basis, through building strong grassroots institution of the poor.”

The ETC has conducted a series of ToTs on National Rural Livelihood Mission (NRLM) with emphasizes on SHG formation and nurturing, formation of SHG federations and their role, micro-credit planning and about NRLM. During the year 2014-15, the ETC had conducted 4 numbers of ToTs on NRLM and a total of 110 participants were trained.



## Computer Literacy Training on ICT Skills for Rural Development

The world is now entering the digital economic era and the importance of "digital literacy" for all citizens in the 21st century seems to be universally accepted. Computer literacy is minimal and basic knowledge of computers that includes elementary skills of programming. The ultimate objective is to bring public services closer home to citizens, as articulated in the Vision Statement of NeGP. "Make all Government services accessible to the common man in his locality, through common service delivery outlets, and ensure efficiency, transparency, and reliability of such services at affordable costs to realise the basic needs of the common man". This means that proper strategies will have to be undertaken to create a fully literate society. The society must not only be an information-rich society that possesses characteristics such as a high literacy rate, ability to read and write fluently but also possess the information technology skills (at least the computer literacy skills) because more information will

be available in electronic form and citizens will have to equip themselves with the necessary technology skills in an information environment.

The objective of this Digital Literacy Training is to enable rural population to become digitally literate, enabling them to acquire the basic ICT skills that empower them to:

- actively participate in knowledge based activities
- enhance education
- gain employment
- secure livelihood
- manage family's health
- access financial, social and government services and
- become socially and politically active

During the year 2014-15, the ETC has conducted a total of 6 numbers of Computer Literacy Training on ICT Skills for Rural Development where 147 participants were trained comprising of elected representatives of VECs, women members and rural youths .



### I. BOOK KEEPING

#### General views and comments from different level of participants:

**Participants from VECs:** To share the information received from the training programme with other members of the village especially with the office bearers regarding the importance of Book Keeping including both Financial and Non Financial Registers for the smooth functioning of different schemes and activities that is being implemented in the village

**Participants from SHGs:** With the information that have been imparted during the training programme, the SHG members expressed that they will be able to maintain the registers systematically which will promote financial accountability and transparency and will eventually build trust among the SHG members

**Participants from NGOs:** The representatives from NGOs expressed that the training on Book Keeping both on Financial and Non Financial Records will help them while imparting training to the village functionaries at the field level

#### **Government officials:**

1. Good interaction between trainee and trainers
2. What I appreciated most is that, besides theory classes, video clips have also been shown during the training to cite examples which makes it easier for me to retain information
3. I would like to attend more training on maintenance of Financial Records

### II. COMPUTER LITERACY TRAINING ON ICT SKILLS FOR RURAL DEVELOPMENT

#### A. Specific Feedback from participants

**Mr Elvis Basaiawmoit, Mate, Umran Dairy VEC/PIC**

1. Through this training, I have learnt how to operate a computer
2. If put into practice, we can also maintain all the schemes related registers in a computer which will lead to the smooth functioning of all the activities being implemented in the village
3. It also provides learning experience especially to the unemployed youths

4. I will make use of the information which I have received from the training for the development of the village especially regarding maintaining of Financial and Non Financial Records in the computer

**Mr Oresstar Wahlang, Mate, Raitong VEC**

1. By maintaining all records in a computer, the monitoring of all schemes related work being implemented for the development of the village by the office

bearers of VEC/AEC will be a little bit easier

2. I would like to attend more training programmes so that I would be able to get more knowledge and skills about computer

***Ms Lucina Lyngdoh, Secretary, khyndewso VEC***

1. I will share the information which I have received from the training programme regarding village related works
2. If all records are maintained and stored in a computer, the implementation of village related works will run smoothly which will eventually promote financial accountability and transparency among the village members

***Shri Phimroy Lamare, Secretary, Mawker VEC***

1. The Training has helped me a lot as I got the opportunity to make myself aware about the usefulness of the computer especially on how to maintain the Financial Records in a computer
2. I am happy to attend the training on computer as I learn how to type, to calculate and to access the internet

***Shri Marius Jyrwa, Chairman, Jatah VEC***

1. The computer training at ETC Nongsder has helped me to know the computer knowledge for using in the village purpose
2. I request that the government will provide computer to every village
3. It helps in proper maintenance of all the Records, as for example, we can type the minutes of meeting in the computer and save it
4. Records regarding payment of wages under MGNREGS can also be made easier through the use of computer
5. Maintaining of all the Records of the village and the Registers of MGNREGS correctly
6. We should attend more of such trainings conducted by ETC
7. Efforts will be made in the development of the village by sharing the informations received during the training programme especially with regards to the usefulness of computer
8. Share the information with other fellow villagers and encourage the rural youths to attend the training on computer

**B. Suggestions of the participants for further improvement of the training**

1. The duration of the training may be extended to about 10 days so that we can get ourselves acquainted at least with the Basics of Computer
2. The computer room needs to be upgraded and number of computers should also be increase so that each trainee will get an opportunity to operate a computer individually
3. Internet should be connected to all the computers
4. The electricity connection should be good for the smooth running of the training programme

## Meeting

The Third Meeting of the Governing Body of the Extension Training Centre was held on the 20<sup>th</sup> May, 2014 in the office chamber of the Deputy Commissioner, Ri Bhoi District, Nongpoh.



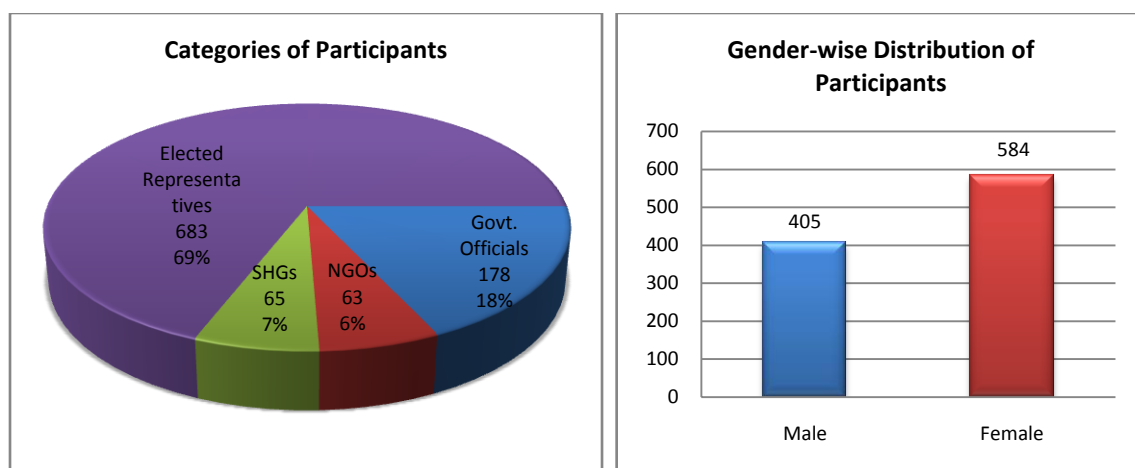
## Visitors to ETC

S. No.	Date	Name & Designation	Purpose of Visit	Remark
1.	4 August 2014	Shri K.N. Kumar Principal Secretary C&RD Department	Official	-
2.	16-20 February, 2015	Dr T.G. Ramaiah Associate Professor CSERE, NIRD&PR Hyderabad	Organising Training Programme on "Orientation on NRLM"	Participants are very active and ETC Principal very cooperative
3.	3 March, 2015	Dr R.P. Achari Associate Professor Research & Training Division NIRD&PR, Hyderabad	State visit on civil works of ETC	Very Good
4.	3 March, 2015	Dr V.K. Reddy Faculty NIRD&PR, Hyderabad	State visit on civil works of ETC	Happy to be in the campus and had useful discussion

## CHAPTER - 4

### TRAINING PERFORMANCE DURING APRIL, 2014- MARCH, 2015

During the year 2014-15, a total of 29 training programmes were conducted including in-campus and off-campus programmes. A total of 989 participants have been trained. The category-wise distribution of the participants included - Government official 178, Elected Representatives 683, SHGs 65 and NGOs 63.



### Trainings conducted during April, 2014 to March, 2015

S.No.	Name of the programme	Venue	Target groups	No. of programmes conducted	Nos. attended/ trained
1.	Planning & Management of IAY	Off-campus	VEC & PEIC Office bearers/ Women members	2	119
2.	TOT – III on NRLM	Off-campus	NGOs/SHG/Rural Youths	4	110
3.	ICT Skills for Rural Development	In-campus	VEC & PEIC Office bearers/ Rural Youths	6	147
4.	Capacity Building on Book Keeping	In-campus & Off-campus	Block Officials/ VEC & PEIC Office bearers/ NGO	17	613
Total				29	989

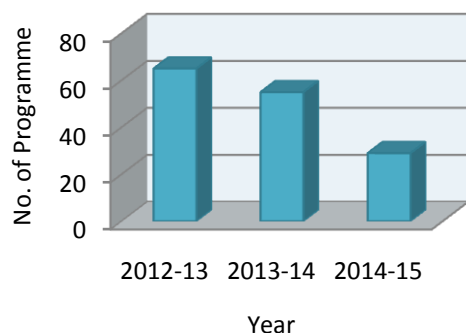
### Trainings to be conducted from April, 2015 – March, 2016

S.No.	Name of the programme	Venue	Target groups	No. of programmes	Expected no. of participants
1.	ToT on Book Keeping and Accounting	In-campus & Off-campus	Block officials/ PEC/VEC/NGOs	54	1620
2.	Course on Flagship Programmes under OTC	In-campus & Off-campus	Block officials/ PEC/VEC/NGOs	10	300
3.	ToT-III on NRLM	In-campus & Off-campus	Block officials/ NGOs/SHGs	8	240
4.	Capacity Building Programme on BRGF	In-campus & Off-campus	Block officials/ PEC/VEC/NGOs	10	300
5.	Training on ICT Skills for Rural Development	In-Campus	Block officials/ PEC/VEC/NGOs	6	180
6.	Planning & Management of IAY	In-campus & Off-campus	Block officials/ PEC/VEC/NGOs	7	245
	Total			85	2525

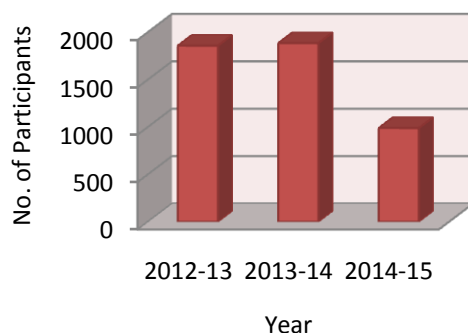
### Training Performance at a glance: FY 2012-13, 2013-14 & 2014-15

2012-13		2013-14		2014-15	
Programmes Conducted	Participants Trained	Programmes Conducted	Participants Trained	Programmes Conducted	Participants Trained
65	1858	55	1885	29	989

**No. of Programmes Conducted**



**No. of Participants Trained**



## CHAPTER - 5

### FACULTY DEVELOPMENT PROGRAMME

Following is the details of programme attended by Faculty Members during the year 2014-15.

Date	Venue	Faculty Attended	Duration (Days)	Name of the Programme
26 - 29 May 2014	NIRDPR-NERC, Guwahati	E. Lyngdoh	4	Orientation on MGNREGS Operational Guidelines 2013
26 - 30 May 2014	NIRD-JC, Jaipur	L. Dhar	5	Website Design, Content Development and Management for Development Information Dissemination
17 - 19 March 2015	NIRDPR-NERC, Guwahati	L. Dhar	3	ToT-I Course on Book Keeping and Accountancy for IAY

### Press Clippings

**KYNJATSHAI** SHILLONG 6 NOHPRAH (DECEMBER) 2014

**Hikai lekhuid ha ETC, Nongsder bad Umlatar katkum ka Swachh Bharat Mission**

NONGPOH, Nohprah 05: Ka jinghikai bun leh khuid bun pyntai la ka sheng ba ka sorkar India bad ka pynta ki lewh bad sheng bun pyntai la ka Swachh Bharat Mission ka la nang ai sheng ba kaba ka Extension Training Centre (ETC), jing ka NIRD, Nongsder, Umiam, Ri-Bhoi district, ka la pyntai nehi la ka byntai jing ka ma ka byntai unu a neem 2014 bun (Bingz ala 7)

Ki dikhot VEC, ASHA bad Anganwadi lem bad ka RAWA bad ETC katka ki dang pyntai la ka pyntai la ha Mawphlang C & RD Block (KJ)

Ha kane ka program ai jinghikai lekhuid, la dang da ka jinghikai shuphang ka kumam bun lekhuid lyngba ka Kong Alvaren Shangglang, bad nangta sa ka jinghikai shuphang bun pyntai pyntai la ki dang ki sug da u thab WS Nongmang, NHA, SA, PHE, Umiam Sub Division, nangta ma u Bah B Bleth, JE ka PHE, uha la bika kumam bun bun bun laug la ki jiboh kaba pynt bad ki byn pynt.

La ioh ruh la ka jinghikai bun thot ki ne sai ki lyngba ka Kong Victoria Schphoh, la ioh ruh la ka jinghikai kumam bun bun bun laug la ki plastik jiboh bad sheng ba ki khoh ne sheng ne ha ki ta ha la thoh USE ME da u Bah E Lamo, SA ka thut PHE, la ioh shuh shuh ruh la ka jinghikai bun shuh ruh la ki puthkharo lyngba u Bah O B Rance, uha la ioh bun bun shuh la ki puthkharo kaba katkum ka juk ba mynta, bun bun ma ka jingwan bun u skali uha ju ki la ki jiboh eit bewa ha ki ka jing jing u bun bun shuh ki shang ki brewa kaba busmen ki brewa kim lah lai ma ka jingwan eit ha ka por ba ki kumam.

Khulidh eh la ioh la ka jinghikai kaba brewa la u SDO ka PHE, u Bah PS Lyngdoh, uha la kum pynt jor la bunoch ki jinghikai ha la ioh ha kane ka nang la la pyntai la ki puthkharo kane ka shong ho RHO bad la ka mynta kaba kaba kumam ka sorkar ka lewh bad sheng ba ma la kamei ga kamei ka kumam ki dei bun pyntai ha ki kin don la puthkharo kaba khuid bad kaba pyntai ma da ki jingap kaba bang bad ki jaka leithar kaba katkum kane ka juk ba mynta bad kim dei bun brew partur la ki jiboh jiboh, khumam ki plastik jor bad ki mar ba la pyntai.

U la ong ruh ba ka dei ka kumam jing ma la brew pa urew bun isid mada da kaba sheng sheng madae Nong lekhuid, nangta bad sa ka ing ka sem bad hadien kaba kumam ka thab bunth kumam.

Ha kane ka jinglap lekhuid, la ioh ruh la ka jingwan lyngba u Bah C GR Syngkh, shuphang kane ka phang bun lekhuid ha kaba la ka khobor ruh da u Bah Rance bad u Bah Lyngdoh lem bad ki opiatar na ka thut PHE ka Umiam Sub-Division.

**Hikai lekhuid ha ETC, Nongsder bad Umlatar katkum ka Swachh**

Ha kane ka program ai jinghikai lekhuid, la dang da ka jinghikai shuphang ka kumam bun lekhuid lyngba ka Kong Alvaren Shangglang, bad nangta sa ka jinghikai shuphang bun pyntai pyntai la ki dang ki sug da u thab WS Nongmang, NHA, SA, PHE, Umiam Sub Division, nangta ma u Bah B Bleth, JE ka PHE, uha la bika kumam bun bun bun laug la ki jiboh kaba pynt bad ki byn pynt.

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Ha kane ka program ai jinghikai lekhuid, la dang da ka jinghikai shuphang ka kumam bun lekhuid lyngba ka Kong Alvaren Shangglang, bad nangta sa ka jinghikai shuphang bun pyntai pyntai la ki dang ki sug da u thab WS Nongmang, NHA, SA, PHE, Umiam Sub Division, nangta ma u Bah B Bleth, JE ka PHE, uha la bika kumam bun bun bun laug la ki jiboh kaba pynt bad ki byn pynt.

La ioh ruh la ka jinghikai bun thot ki ne sai ki lyngba ka Kong Victoria Schphoh, la ioh ruh la ka jinghikai kumam bun bun bun laug la ki plastik jiboh bad sheng ba ki khoh ne sheng ne ha ki ta ha la thoh USE ME da u Bah E Lamo, SA ka thut PHE, la ioh shuh shuh ruh la ka jinghikai bun shuh ruh la ki puthkharo lyngba u Bah O B Rance, uha la ioh bun bun shuh la ki puthkharo kaba katkum ka juk ba mynta, bun bun ma ka jingwan bun u skali uha ju ki la ki jiboh eit bewa ha ki ka jing jing u bun bun shuh ki shang ki brewa kaba busmen ki brewa kim lah lai ma ka jingwan eit ha ka por ba ki kumam.

Khulidh eh la ioh la ka jinghikai kaba brewa la u SDO ka PHE, u Bah PS Lyngdoh, uha la kum pynt jor la bunoch ki jinghikai ha la ioh ha kane ka nang la la pyntai la ki puthkharo kane ka shong ho RHO bad la ka mynta kaba kaba kumam ka sorkar ka lewh bad sheng ba ma la kamei ga kamei ka kumam ki dei bun pyntai ha ki kin don la puthkharo kaba khuid bad kaba pyntai ma da ki jingap kaba bang bad ki jaka leithar kaba katkum kane ka juk ba mynta bad kim dei bun brew partur la ki jiboh jiboh, khumam ki plastik jor bad ki mar ba la pyntai.

U la ong ruh ba ka dei ka kumam jing ma la brew pa urew bun isid mada da kaba sheng sheng madae Nong lekhuid, nangta bad sa ka ing ka sem bad hadien kaba kumam ka thab bunth kumam.

Ha kane ka jinglap lekhuid, la ioh ruh la ka jingwan lyngba u Bah C GR Syngkh, shuphang kane ka phang bun lekhuid ha kaba la ka khobor ruh da u Bah Rance bad u Bah Lyngdoh lem bad ki opiatar na ka thut PHE ka Umiam Sub-Division.

THE SHILLONG TIMES, SHILLONG, SATURDAY, DECEMBER 20, 2014

### News

#### Website launched

The official website of the extension training centre, Nongsder designed and developed by NIC, Meghalaya State Centre was launched on Friday. It can be accessed at <http://megetc.nic.in>

## CHAPTER – 6

### FINANCIAL INFORMATION

The Extension Training Centre (ETC) is receiving funds in the form of recurring and non-recurring grants from Government of India. The Ministry of Rural Development, Government of India is releasing recurring grant every year for the ETC. The Government of Meghalaya is also releasing yearly recurring grant as a state share. The ETC prepare its physical and training infrastructure development proposal under non-recurring grant and submit to the Ministry of Rural Development through National Institute of Rural Development (NIRD)/State Government.

#### Recurring Grant

(Rupees in Lakhs)				
Year	GOI Release	State Government Release	Total Release	Total Amount Spent
2012-13	20.00	20.00	40.00	35.40
2013-14	20.00	20.00	40.00	54.90
2014-15	20.00	5.00	25.00	25.00

#### Non-Recurring Grant

(Rupees in Lakhs)				
Year	GOI Release	State Government Release	Total Release	Total Amount Spent
2012-13	96.50	-	96.50	96.50
2013-14	-	-	-	-
2014-15	21.00	-	21.00	21.00

The ETC have its accounts audited once a year by a duly certified Chartered Accountant appointed by the Governing Body. These accounts are subjected to a second audit by the Comptroller and Auditor General of India.

## Annual Accounts

### EXTENSION TRAINING CENTRE NONGSDER : RI BHOI DISTRICT : MEGHALAYA

BALANCE SHEET AS AT 31.03.2015

LIABILITIES		ASSETS	
<u>CAPITAL FUND</u>		<u>FIXED ASSETS</u>	
Opening Balance	20542254.63	Buildings :	
(+) Capital Grant	2100000.00	Opening Balance	5443660.00
(-) Excess of Expenditure over	22642254.63	(-) Depreciation (10%)	544366.00 4899294.00
Income	3381650.00		
	19260604.63	Furniture & Fittings :	
		Opening Balance	1324431.00
<u>CURRENT LIABILITIES :</u>		(+) Addition during the year	2008500.00
a) VAT Payable			3332931.00
Per last A/c	28555.00	(-) Depreciation (10%)	232868.00 3100063.00
(+) Recovered during the year	225685.00		
	254240.00	Office Equipments :	
(-) Paid during the year	61296.00	Opening Balance	575538.00
		(-) Depreciation (15%)	86331.00 489207.00
		Computers :	
		Opening Balance	645507.00
		(+) Addition during the year	509745.00
			1155252.00
		(-) Depreciation (60%)	540228.00 615024.00
		Kitchen Equipments :	
		Opening Balance	6489.00
		(-) Depreciation (15%)	973.00 5516.00
		Generator :	
		Opening Balance	117701.00
		(-) Depreciation (10%)	11770.00 105931.00
		Electronic Equipments :	
		Opening Balance	976365.00
		(+) Addition during the year	65140.00
			1041505.00
		(-) Depreciation (15%)	156226.00 885279.00

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19453548.63

C/o Page 2

10100314.00

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19453548.63

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10100314.00

Books :

Opening Balance	32556.00	
(-) Depreciation (60%)	<u>19534.00</u>	13022.00

Mobile Training Unit :

Opening Balance	657694.00	
(-) Depreciation (15%)	<u>98654.00</u>	559040.00

Electrical Equipments :

Opening Balance	521594.00	
(-) Depreciation (15%)	<u>78239.00</u>	443355.00

P.A. System :

Opening Balance	253959.00	
(-) Depreciation (15%)	<u>38094.00</u>	215865.00

External Electrification :

Opening Balance	628402.00	
(-) Depreciation (10%)	<u>62840.00</u>	565562.00

INVESTMENTS :

Fixed Deposits (M&I)		
Per last A/c		2000000.00

LOANS AND ADVANCES :Advance for :

a) Construction of Staff Qtr.		
Per last A/c		1590000.00
b) Extension of Hostel Building		
Per last A/c		2140000.00
e) Extension of Office Building		
Per last A/c		1130000.00

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18757158.00

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18757158.00

CURRENT ASSETS

a) Cash in hand

b) Cash at Bank: SB A/c with

UCO Bank (Rec.) 25488.00

UCO Bank (Non - Rec.) 49653.00

SBI (Rec.) 181841.00

SBI (Non - Rec.) 371132.63

SBI (M&I A/c) 68276.00 696390.6319453548.6319453548.63In terms of our report of even date  
for KIRON JOSHI & ASSOCIATES

Chartered Accountants



A handwritten signature in blue ink, appearing to be "Kiron Joshi".

KIRON JOSHI

(Membership No. 051046)

Place : Shillong

Date : 15.09.2015

**EXTENSION TRAINING CENTRE  
NONGSDER : RI BHOI DISTRICT : MEGHALAYA**

**INCOME & EXPENDITURE ACOCUNT FOR THE YEAR ENDED 31.03.2015**

EXPENDIUTRE	INCOME		
Pay & Allowances	2252949.00	Grant - in - Aid :	
T.A.	47613.00	a)Ministry of Rural Development,	
POL and Vehicle Maintenance	176907.00	Govtt. of India	2000000.00
Office Contingencies	466026.00	b) NIRD for NRLM	400000.00
Training Programme Expenses	345265.00	c) NIRD (IAY Training)	147050.00
BRGF Capacity Building	1400000.00	d) BRGF (Capacity Building)	1000000.00
Minor Repair	70408.00		
Hostel Upkeep	81524.00	Interest on SB A/c	126295.00
Training Aid not covered under NR	13490.00	Miscellaneous Receipt	374400.00
IAY Trafhing Expenses	294100.00		
NRLM Programme Expenses	400000.00		
OTC Training Expenses	-		
Miscellaneous Expenses	10990.00		
Depreciation	1870123.00	Excess of Expenditure over Income	3381650.00
	<u>7429395.00</u>		<u>7429395.00</u>

Place : Shillong  
Date : 15.09.2015

In terms of our report of even date  
for KIRON JOSHI & ASSOCIATES  
Chartered Accountants



*(Signature)*

KIRON JOSHI  
(Membership No. 051046)

**EXTENSION TRAINING CENTRE  
NONGSDER : RI BHOI DISTRICT : MEGHALAYA**

RECEIPTS & PAYMENTS ACCOUNT FOR THE YEAR ENDED 31.03.2015

RECEIPTS	RECURRING ACCOUNT	NON - RECURRING ACCOUNT	PAYMENTS	RECURRING ACCOUNT	NON - RECURRING ACCOUNT
<u>Opening Balance:</u>			Pay & Allowances	2252949.00	-
a) Cash in hand	-		T.A.	47613.00	-
b) Cash at Bank: SB A/c with			POL and Vehicle Maintenance	176907.00	-
UCO Bank (Rec.)	24498.00	-	Office Contingencies	466026.00	-
UCO Bank (Non - Rec.)	-	47725.00	Training Programme Expenses	345265.00	-
SBI (Rec.)	2171485.00	-	BRGF Capacity Building	1400000.00	-
SBI (Non - Rec.)	-	49175.63	Minor Repair	70408.00	-
SBI (M&I A/c)	234030.00	-	Hostel Upkeep	81524.00	-
			Training Aid not covered		-
<u>Grant - in - Aid :</u>			under NR	13490.00	-
a) Ministry of Rural Development,			IAY Training Expenses	294100.00	-
Govt. of India	2000000.00	2100000.00	NRLM Programme Expenses	400000.00	-
b) NIRD for NRLM	400000.00	-	OTC Training Expenses	-	-
c) NIRD (IAY Training)	147050.00	-	Miscellaneous Expenses	10990.00	-
d) BRGF (Capacity Building)	1000000.00	-			-
			<u>Payment of :</u>		
Interest on SB A/c	119595.00	6700.00	a) Professional Tax	8000.00	-
			b) VAT	61296.00	-
<u>Recovery :</u>					
a) VAT	-	225685.00	<u>Purchases of :</u>		
b) Professional Tax	8000.00	-	Furniture	-	2008500.00
			Electrical Equipments	65140.00	-
Miscellaneous Receipt	374400.00	-	Computer	509745.00	-
			<u>Closing balances</u>		
			a) Cash in hand	-	-
			b) Cash at Bank: SB A/c with		
			UCO Bank (Rec.)	25488.00	-
			UCO Bank (Non - Rec.)	-	49653.00
			SBI (Rec.)	181841.00	-
			SBI (Non - Rec.)	-	371132.63
			SBI (M&I A/c)	68276.00	-
	<u>6479058.00</u>	<u>2429285.63</u>		<u>6479058.00</u>	<u>2429285.63</u>

Place : Shillong  
Date : 15.09.2015



In terms of our report of even date  
for KIRON JOSHI & ASSOCIATES  
Chartered Accountants

KIRON JOSHI  
(Membership No. 051046)

**EXTENSION TRAINING CENTRE  
NONGSDER : RI BHOI DISTRICT : MEGHALAYA**

**BANK RECONCILIATION STATEMENT AS ON 31.03.2015**

**a) Non - Recurring Account**

Balance as per cash Book 420785.63

Add : Cheques issued but not yet presented at bank

<u>Date of Issue</u>	<u>Cheque No.</u>	<u>Amount</u>	
09.02.2015	231699	362364.00	
09.02.2015	231700	135868.00	
09.02.2015	339451	440529.00	
16.02.2015	339452	359472.00	
09.02.2015	339453	352423.00	
23.02.2015	339454	<u>132159.00</u>	<u>1782815.00</u>
			2203600.63

Balance as per pass Book

SB A/c with SBI	2153947.63	
SB A/c with UCO Bank	<u>49653.00</u>	2203600.63

**b) Recurring Account**

Balance as per cash Book 207329.00

Add : Cheques issued but not yet presented at bank

<u>Date of Issue</u>	<u>Cheque No.</u>	<u>Amount</u>	
28.03.2015	611474	13490.00	
30.03.2015	611476	433170.00	
31.03.2015	611479	<u>1300.00</u>	<u>447960.00</u>
			655289.00

Balance as per pass Book

SB A/c with SBI	629801.00	
SB A/c with UCO Bank	<u>25488.00</u>	655289.00

**c) M & I Account**

Balance as per cash Book 68276.00

Add : Cheques issued but not yet presented at bank

<u>Date of Issue</u>	<u>Cheque No.</u>	<u>Amount</u>	
04.03.2015	805982	161450.00	<u>161450.00</u>

Balance as per pass Book

229726.00



EXTENSION TRAINING CENTRE  
NONGSDER : RI BHOI DISTRICT : MEGHALAYA

**SIGNIFICANT ACCOUNTING POLICIES AND NOTES ON ACCOUNT**  
**YEAR ENDING 31.03.2015**

1 **ACCOUNTING CONVENTION :**

The financial statements have been prepared on the basis of historical cost convention and on the cash method of accounting.

2 **FIXED ASSETS:**

- a) Fixed assets have been stated at brought forward Written Down Value (WDV) and cost of additions as reduced by depreciation during the year
- b) Depreciation have been provided on WDV method as per rates and manner prescribed under Income Tax Act 1961.

3 **RETIREMENT BENEFITS:**

Provision for retirement benefits to staff have not been made.



## CHAPTER - 7

### TRAINING ACTION PLAN

Tentative Training Calendar for the year April, 2015 – March, 2016

S.No	Name of the Programme	Course Code	Target group	Expected No. of Participants	Duration	Venue	Course Co-ordinator/ Team
1.	ToT on Book Keeping and Accounting	ETCNSOTC-BK3	Block Officials/ Master Trainers/ VECs	30	13-17 April	Off Campus	S.R.Marak
2.	ToT on Book Keeping and Accounting	ETCNSOTC-BK3	Block Officials/ Master Trainers/ VECs	30	13-17 April	Off Campus	L.Dhar
3.	ToT on Book Keeping and Accounting	ETCNSOTC-BK3	Block Officials/ Master Trainers/ VECs	30	20-24 April	Off Campus	S.R.Marak
4.	Training on Book Keeping under MGNREGS	ETCNSMGNREGS5	VEC Office bearers/ NGOs	30	28-30 April	In Campus	L.Dhar
5.	Orientation Programme on RD Schemes including Gender Issues, SBM	ETCNSOTC-RDS8	Block Officials/ VEC/NGOs/ CBOs/SHGs	30	29 April -1 May	In Campus	E.Lyngdoh
6.	ToT on Book Keeping and Accounting	ETCNSOTC-BK3	Block Officials/ Master Trainers/ /VECs	30	4-8 May	Off Campus	S.R.Marak
7.	ICT Skills for Rural Development	ETCNSICT6	NGOs/ VECs/SHG Members	30	5-7 May	In Campus	L.Dhar
8.	ToT on Book Keeping and Accounting	ETCNSOTC-BK3	Block Officials/ Master Trainers/ /VECs	30	11-15 May	Off Campus	L.Dhar
9.	ToT on Book Keeping and Accounting	ETCNSOTC-BK3	Block Officials/ Master Trainers/ /VECs	30	11-15 May	In Campus	E.Lyngdoh
10.	Training on Book Keeping under MGNREGS	ETCNSMGNREGS5	VEC Office bearers/ NGOs	30	12-14 May	In Campus	G.S. Lyndem
11.	Training on Book Keeping under MGNREGS	ETCNSMGNREGS5	VEC Office bearers/ NGOs	30	19-21 May	Off Campus	L.Dhar
12.	Training on Book Keeping under MGNREGS	ETCNSMGNREGS5	VEC Office bearers/ NGOs	30	26-28 May	In Campus	E. Lyngdoh/ S.R. Marak

13.	Orientation Programme on RD Schemes including Gender Issues, SBM	ETCNSOTC-RDS8	Block Officials/ VEC/NGOs/ CBOs/SHGs	30	27-29 May	Off Campus	L.Dhar
14.	Training on Book Keeping under MGNREGS	ETCNSMGNREGS5	VEC Office bearers/ NGOs	30	2-4 June	In Campus	L.Dhar
15.	ICT Skills for Rural Development	ETCNSICT6	NGOs/VECs/SHG Members	30	9-11 June	In Campus	L.Dhar
16.	Orientation Programme on RD Schemes including Gender Issues, SBM	ETCNSOTC-RDS8	Block Officials/VEC/ NGOs/ CBOs/SHGs	30	9-11 June	In Campus	E.Lyngdoh
17.	ToT on Book Keeping and Accounting	ETCNSOTC-BK3	Block Officials/ Master Trainers/VECs	30	15-19 June	Off Campus	S.R.Marak
18.	Orientation Programme on RD Schemes including Gender Issues, SBM	ETCNSOTC-RDS8	Block Officials/VEC/ NGOs/ CBOs/SHGs	30	16-18 June	In Campus	E.Lyngdoh
19.	Training on Book Keeping under MGNREGS	ETCNSMGNREGS5	VEC Office bearers/ NGOs	30	16-18 June	In Campus	G.S. Lyndem
20.	ToT on Book Keeping and Accounting	ETCNSOTC-BK3	Block Officials/ Master Trainers/VECs	30	22-26 June	Off Campus	S.R.Marak
21.	Training on Book Keeping under MGNREGS	ETCNSMGNREGS5	VEC Office bearers/ NGOs	30	23-25 June	In Campus	E. Lyngdoh/ S.R. Marak
22.	TOT – III on NRLM	ETCNSNRLM2	Block Officials/ NGOs/SHGs	30	6-10 July	In Campus	E.Lyngdoh
23.	ToT on Book Keeping and Accounting	ETCNSOTC-BK3	Block Officials/ Master Trainers/ /VECs	30	6-10 July	Off Campus	L.Dhar
24.	Training on Book Keeping under MGNREGS	ETCNSMGNREGS5	VEC Office bearers/ NGOs	30	13-15 July	In Campus	E.Lyngdoh / S.R.Marak
25.	ToT on Book Keeping and Accounting	ETCNSOTC-BK3	Block Officials/ Master Trainers/ /VECs	30	13-17 July	Off Campus	L.Dhar

26.	ICT Skills for Rural Development	ETCNSICT6	NGOs/VECs/SHG Members	30	21-23 July	In Campus	L.Dhar
27.	Orientation Programme on RD Schemes including Gender Issues, SBM	ETCNSOTC-RDS8	Block Officials/ VEC/NGOs/ CBOs/SHGs	30	21-23 July	In Campus	E.Lyngdoh
28.	Training on Book Keeping under MGNREGS	ETCNSMGNREGS5	VEC Office bearers/ NGOs	30	28-30 July	Off Campus	L.Dhar
29.	Training on Book Keeping under MGNREGS	ETCNSMGNREGS5	VEC Office bearers/ NGOs	30	28-30 July	In Campus	G.S.Lyndem / S.R.Marak
30.	Orientation Programme on RD Schemes including Gender Issues, SBM	ETCNSOTC-RDS8	Block Officials/VEC/ NGOs/ CBOs/SHGs	30	29-31 July	In Campus	E.Lyngdoh
31.	ToT on Book Keeping and Accounting	ETCNSOTC-BK3	Block Officials/ Master Trainers/ /VECs	30	3-7 August	Off Campus	S.R.Marak
32.	Training on Book Keeping under MGNREGS	ETCNSMGNREGS5	VEC Office bearers/ NGOs	30	4-6 August	In Campus	E.Lyngdoh
33.	ToT on Book Keeping and Accounting	ETCNSOTC-BK3	Block Officials/ Master Trainers/ /VECs	30	10-14 August	Off Campus	S.R.Marak
34.	ICT Skills for Rural Development	ETCNSICT6	NGOs/VECs/SHG Members	30	11-13 August	In Campus	L.Dhar
35.	Orientation Programme on RD Schemes including Gender Issues, SBM	ETCNSOTC-RDS8	Block Officials/ VEC/NGOs/ CBOs/SHGs	30	11-13 August	In Campus	E.Lyngdoh
36.	TOT – III on NRLM	ETCNSNRLM2	Block Officials/ NGOs/SHGs	30	17-21 August	Off Campus	E. Lyngdoh
37.	ICT Skills for Rural Development	ETCNSICT6	NGOs/VECs/ SHG Members	30	18-20 August	In Campus	L.Dhar
38.	Orientation on RD Schemes including Gender Issues, SBM	ETCNSOTC-RDS8	Block Officials/ VEC/NGOs/ CBOs/SHGs	30	19-21 August	In Campus	G.S.Lyndem

39.	Training on Book Keeping under MGNREGS	ETCNSMGNREGS5	VEC Office bearers/ NGOs	30	25-27 August	In Campus	G.S.Lyndem / S.R.Marak
40.	Orientation Programme on RD Schemes including Gender Issues, SBM	ETCNSOTC-RDS8	Block Officials/ VEC/NGOs/ CBOs/SHGs	30	26-28 August	In Campus	L.Dhar
41.	ToT on Book Keeping and Accounting	ETCNSOTC-BK3	Block Officials/ Master Trainers/ /VECs	30	7-11 September	Off Campus	S.R.Marak
42.	Training on Book Keeping under MGNREGS	ETCNSMGNREGS5	VEC Office bearers/ NGOs	30	8-10 September	In Campus	G.S. Lyndem
43.	ToT on Book Keeping and Accounting	ETCNSOTC-BK3	Block Officials/ Master Trainers/ /VECs	30	14-18 September	Off Campus	S.R.Marak
44.	ICT Skills for Rural Development	ETCNSICT6	NGOs/VECs/ SHG Members	30	15-17 September	In Campus	L.Dhar
45.	Planning & Management of IAY	ETCNSIAY7	Block Officials/ PEC/VEC Office bearers/NGOs	35	21-25 September	In Campus	L.Dhar
46.	Orientation Programme on RD Schemes including Gender Issues, SBM	ETCNSOTC-RDS8	Block Officials/VEC/ NGOs/ CBOs/SHGs	30	22-24 September	In Campus	E.Lyngdoh
47.	Orientation Programme on RD Schemes including Gender Issues, SBM	ETCNSOTC-RDS8	Block Officials/VEC/ NGOs/ CBOs/SHGs	30	28-30 September	In Campus	G.S.Lyndem
48.	TOT – III on NRLM	ETCNSNRLM2	Block Officials/ NGOs/SHGs	30	28 Sept-2 October	Off Campus	E.Lyngdoh
49.	ToT on Book Keeping and Accounting	ETCNSOTC-BK3	Block Officials/ Master Trainers/ /VECs	30	28 Sept-2 October	Off Campus	L.Dhar
50.	Orientation Programme on RD Schemes including Gender Issues, SBM	ETCNSOTC-RDS8	Block Officials/VEC/ NGOs/ CBOs/SHGs	30	7-9 October	In Campus	G.S.Lyndem
51.	TOT – III on NRLM	ETCNSNRLM2	Block Officials/NGOs/ SHGs	30	12-16 October	In Campus	E.Lyngdoh

52.	Planning & Management of IAY	ETCNSIAY7	Block Officials/PEC/ VEC Office bearers/ NGOs	35	12-16 October	Off Campus	L.Dhar
53.	Orientation Programme on RD Schemes including Gender Issues, SBM	ETCNSOTC-RDS8	Block Officials/ VEC/ NGOs/CBOs/SHGs	30	13-15 October	In Campus	E.Lyngdoh
54.	Orientation Programme on RD Schemes including Gender Issues, SBM	ETCNSOTC-RDS8	Block Officials/ VEC/ NGOs/CBOs/SHGs	30	19-21 October	In Campus	L.Dhar
55.	Training on Book Keeping under MGNREGS	ETCNSMGNREGS5	VEC Office bearers/ NGOs	30	20-22 October	In Campus	G.S.Lyndem / S.R.Marak
56.	ToT on Book Keeping and Accountancy	ETCNSOTC-BK3	Block Officials/ Master Trainers/VECs	30	26-30 October	In Campus	E.Lyngdoh
57.	ToT on Book Keeping and Accounting	ETCNSOTC-BK3	Block Officials/ Master Trainers/VECs	30	26-30 October	Off Campus	S.R.Marak
58.	Training on Book Keeping under MGNREGS	ETCNSMGNREGS5	VEC Office bearers/ NGOs	30	27-29 October	In Campus	L.Dhar
59.	ToT on Book Keeping and Accountancy	ETCNSOTC-BK3	Block Officials/Master Trainers/VECs	30	2-6 November	Off Campus	S.R.Marak
60.	ToT on Book Keeping and Accounting	ETCNSOTC-BK3	Block Officials/Master Trainers/VECs	30	2-6 November	In Campus	E.Lyngdoh
61.	Planning & Management of IAY	ETCNSIAY7	Block Officials/PEC/ VEC Office bearers/ NGOs	35	9-13 November	Off Campus	L.Dhar
62.	Training on Book Keeping under MGNREGS	ETCNSMGNREGS5	VEC Office bearers/ NGOs	30	10-12 November	In Campus	G.S.Lyndem / S.R.Marak
63.	ToT on Book Keeping and Accounting	ETCNSOTC-BK3	Block Officials/Master Trainers/ /VECs	30	16-20 November	Off Campus	S.R.Marak
64.	Orientation on RD Schemes including Gender Issues, SBM	ETCNSOTC-RDS8	Block Officials/VEC/ NGOs/CBOs/SHGs	30	17-19 November	In Campus	E.Lyngdoh

65.	Training on Book Keeping under MGNREGS	ETCNSMGNREGS5	VEC Office bearers/ NGOs	30	17-19 November	In Campus	L.Dhar
66.	TOT – III on NRLM	ETCNSNRLM2	Block Officials/NGOs/ SHGs	30	23-27 November	In Campus	E.Lyngdoh
67.	Orientation Programme on RD Schemes including Gender Issues, SBM	ETCNSOTC-RDS8	Block Officials/ VEC/ NGOs/CBOs/SHGs	30	25-27 November	In Campus	G.S.Lyndem
68.	Orientation Programme on RD Schemes including Gender Issues, SBM	ETCNSOTC-RDS8	Block Officials/ VEC/NGOs/ CBOs/SHGs	30	2-4 December	In Campus	L.Dhar
69.	ToT on Book Keeping and Accounting	ETCNSOTC-BK3	Block Officials/ Master Trainers/ /VECs	30	7-11 December	Off Campus	S.R.Marak
70.	ToT on Book Keeping and Accounting	ETCNSOTC-BK3	Block Officials/ Master Trainers/ /VECs	30	7-11 December	In Campus	E.Lyngdoh
71.	Training on Book Keeping under MGNREGS	ETCNSMGNREGS5	VEC Office bearers/ NGOs	30	8-10 December	In Campus	G.S.Lyndem / S.R.Marak
72.	Planning & Management of IAY	ETCNSIAY7	Block Officials/ PEC/VEC Office bearers/NGOs	35	14-18 December	Off Campus	L. Dhar
73.	TOT – III on NRLM	ETCNSNRLM2	Block Officials/ NGOs/SHGs	30	14-18 December	In Campus	E.Lyngdoh
74.	ToT on Book Keeping and Accounting	ETCNSOTC-BK3	Block Officials/ Master Trainers/ /VECs	30	14-18 December	Off Campus	S.R.Marak
75.	Orientation Programme on RD Schemes including Gender Issues, SBM	ETCNSOTC-RDS8	Block Officials/ VEC/NGOs/ CBOs/SHGs	30	15-17 December	In Campus	G.S.Lyndem
76.	Planning & Management of IAY	ETCNSIAY7	Block Officials/ PEC/VEC Office bearers/ NGOs	35	18-22 January	Off Campus	L.Dhar
77.	Training on Book Keeping under MGNREGS	ETCNSMGNREGS5	VEC Office bearers/ NGOs	30	19-21 January	In Campus	E. Lyngdoh/ S.R.Marak

78.	Orientation Programme on RD Schemes including Gender Issues, SBM	ETCNSOTC-RDS8	Block Officials/ VEC/NGOs/ CBOs/SHGs	30	20-22 January	In Campus	E.Lyngdoh
79.	Orientation Programme on RD Schemes including Gender Issues, SBM	ETCNSOTC-RDS8	Block Officials/ VEC/NGOs/ CBOs/SHGs	30	27-29 January	In Campus	Shri L.Dhar
80.	Training on Book Keeping under MGNREGS	ETCNSMGNREGS5	VEC Office bearers/ NGOs	30	27-29 January	In Campus	E.Lyngdoh
81.	ToT on Book Keeping and Accounting	ETCNSOTC-BK3	Block Officials/ Master Trainers/ /VECs	30	1-5 February	Off Campus	S.R.Marak
82.	ToT on Book Keeping and Accounting	ETCNSOTC-BK3	Block Officials/ Master Trainers/ /VECs	30	1-5 February	Off Campus	L. Dhar
83.	ToT on Book Keeping and Accounting	ETCNSOTC-BK3	Block Officials/ Master Trainers/ /VECs	30	8-12 February	Off Campus	S.R.Marak
84.	TOT – III on NRLM	ETCNSNRLM2	Block Officials/ NGOs/SHGs	30	8-12 February	In Campus	E.Lyngdoh
85.	Planning & Management of IAY	ETCNSIAY7	Block Officials/ PEC/VEC Office bearers/NGOs	35	8-12 February	Off Campus	L.Dhar
86.	Training on Book Keeping under MGNREGS	ETCNSMGNREGS5	VEC Office bearers/ NGOs	30	16-18 February	In Campus	G.S.Lyndem / S.R.Marak
87.	ToT on Book Keeping and Accounting	ETCNSOTC-BK3	Block Officials/ Master Trainers/ /VECs	30	22-26 February	Off Campus	L.Dhar
88.	Training on Book Keeping under MGNREGS	ETCNSMGNREGS5	VEC Office bearers/ NGOs	30	23-25 February	In Campus	E.Lyngdoh
89.	Training on Book Keeping under MGNREGS	ETCNSMGNREGS5	VEC Office bearers/ NGOs	30	1-3 March	In Campus	E.Lyngdoh
90.	ToT on Book Keeping and Accounting	ETCNSOTC-BK3	Block Officials/ Master Trainers/ /VECs	30	7-11 March	Off Campus	S.R.Marak
91.	Training on Book Keeping under MGNREGS	ETCNSMGNREGS5	VEC Office bearers/ NGOs	30	8-10 March	In Campus	L.Dhar

92.	ToT on Book Keeping and Accounting	ETCNSOTC-BK3	Block Officials/ Master Trainers/ /VECs	30	14-18 March	Off Campus	S.R.Marak
93.	ToT on Book Keeping and Accounting	ETCNSOTC-BK3	Block Officials/ Master Trainers/ /VECs	30	14-18 March	Off Campus	L.Dhar
94.	TOT – III on NRLM	ETCNSNRLM2	Block Officials/ NGOs/SHGs	30	14-18 March	In Campus	E.Lyngdoh
95.	Planning & Management of IAY	ETCNSIAY7	Block Officials/ PEC/VEC Office bearers/NGOs	35	21-25 March	In Campus	L.Dhar

## PHOTOGRAPHS



**Capacity Building Programme on Book Keeping**



**Computer Literacy Training on ICT Skills for Rural Development**



**Planning and Management of IAY**



**Extension Training Centre**  
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